

SERVICES COMMITTEE

September 13, 2017

**PRESENT:** Sarah Goff; Natalie Hurteau; Janet Ivory, Lisa Scoons, Natalie Hurteau, Tim Burke, Heidi Fuge

Meeting called to order at 3:06PM by T. Burke

**I. REVIEW OF CONSTRUCTION GRANT APPLICATIONS**

T. Burke reported that there were 16 construction grant applications received this year by member libraries. UHLS has been allotted \$761,920 in funds and the grant applications exceed \$4 million. After much discussion, the Committee asked T. Burke to obtain further information from some of the libraries regarding their projects. T. Burke agreed to contact the libraries and the Committee members will meet again next week to consider the applications prior to the DLD deadline for grant submission. The Committee's recommendations for an award distribution will be considered for approval by the Board via email since DLD's deadline comes before the October Board meeting.

The Committee agrees that work needs to be done on re-crafting the UHLS Award Guidelines. S. Goff will continue working on a draft and the Committee will work on that topic at a later meeting.

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Prior to the scheduled meeting on Wednesday, September 20, 2017 at 6pm, an email was sent by T. Burke to the Services Committee with the following proposal for consideration:

- ***Valley Falls gets \$422,879 (75% of their total project cost – full funding) to build a new addition on the library that would more than double the square footage of the library.***
- ***Bethlehem gets \$286,221 (35% of their total project cost) for a major a/c system upgrade, high efficiency lighting upgrade, and the purchase of adjacent property for future expansion of library services.***
- ***Grafton gets \$52,820 (67% of their total project cost) to make their lower level space fully accessible to enable the library to significantly expand its amount of programmable space for library services.***

***That totals \$761,920, which equals the total UHLS allotment of grant funds.***

Using the "reply to all" option via email, the Committee unanimously approved to recommend the proposal to the Board to consider for final approval.

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On Monday, September 25, 2017 T. Burke emailed the approved Services Committee recommendation to the full Board to consider it for final approval. The "reply to all" option was used to indicate approval and answer any questions, as the NYS deadline for applications is Wednesday, October 4, 2017.

MOTION: The Services Committee moved to recommend the award of \$761,920 in Construction Grant funds to VAFL \$422,879 (75% of their total project cost – full funding) to build a new addition on the library that would more than double the square footage of the library, BETH \$286,221 (35% of their total project cost) for a major a/c system upgrade, high efficiency lighting upgrade, and the purchase of adjacent property for future expansion of library services, and GRAF \$52,820 (67% of their total project cost) to make their lower level space fully accessible to enable the library to significantly expand its amount of programmable space for library services. Approved – 10 trustees. Opposed – M. Finn. Motion passes.