



# UPPER HUDSON LIBRARY SYSTEM

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## SERVICES COMMITTEE

September 14, 2016

**PRESENT:** LouAnne Lundgren, Sarah Goff, Janet Ivory, Lisa Scoons, Scott Jarzombek, Tara Ricard (*ex-officio*), Tim Burke

3:35 PM – Meeting called to order by L. Lundgren, Chair

### I. REVIEW CONSTRUCTION GRANT APPLICATIONS

Committee members reviewed the 12 applications. UHLS has been allocated \$603,187 to award in construction funds. T. Burke noted several changes to the summaries that had been sent prior to the meeting:

- Grafton’s request decreased to \$5,313
- Guilderland’s application requires an OFP letter from the School District. It is uncertain as to whether the letter will be received in time to meet the State deadline. Without that letter the GUIL application will have to be withdrawn.
- RCS received a second bid for their project that was significantly higher than the bid that they used in the grant application and they requested an opportunity to revise their application if there were funds available after the initial awards.

Consensus to give full funding to 11 grant applications and if Guilderland gets the letter before the deadline, they can be funded with the balance of the grant funds totaling \$113,259 which would be approximately 28.5% of their total project. It would require action by the Committee and the Board to approve an award at less than the 35% minimum amount.

The recommendation for the Board will be as follows:

Albany	\$ 37,500	Sand Lake	\$ 3,275
Brunswick	\$ 12,500	Schaghticoke	\$ 4,068
Colonie	\$ 18,995	Troy	\$157,875
East Greenbush	\$ 46,557	UHLS	\$ 33,317
Grafton	\$ 5,313	Guilderland	\$113,269
Nassau	\$ 68,502		
RCS	\$102,016		

### I. REVIEW UHLS AND CENTRAL LIBRARY PLANS OF SERVICE 2017 - 2021

T. Burke noted that the UHLS staff and member libraries have all had opportunities for input into the new Plan of Service. There has been very little feedback from the members which seems to indicate that they are comfortable with the Plan as proposed.

**MOTION:** S. Goff moved to recommend Board approval of the UHLS 2017-2021 Plan of Service. T. Ricard seconded. Unanimous.

**MOTION:** L. Lundgren moved to recommend Board approval of the Central Library 2017-2021 Plan of Service. J. Ivory seconded. Unanimous.

**MOTION:** L. Scoons moved to adjourn. S. Goff seconded. Unanimous. Meeting adjourned at 4:25 PM.