



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

SERVICES COMMITTEE

February 13, 2013

PRESENT: LouAnne Lundgren, Judy Brown, Daniel Curtis, Richard Naylor, Tim Burke,
Heidi Fuge

EXCUSED: Brian Hartson

3:30 PM – Meeting called to order by L. Lundgren, Chair

I. GUIDELINES FOR LIBRARY PROGRAM OF THE YEAR

Committee members reviewed the Guidelines. Several changes were recommended:

1. INTRODUCTORY PARAGRAPH: Remove the sentence: “It is the library’s choice under which category to apply.”
2. ELIGIBILITY - remove most of the sentence at the last bullet, leaving only “It may be a special program that enhanced or expanded a current service.”
3. NOMINATION REVIEW CRITERIA - remove the bullet Program Start-up and both sentences *a* and *b* underneath that.
4. ANNOUNCEMENT OF AWARD:
Under the first bullet: The winners g will be announced.....
Under the second bullet: a framed certificate honoring the libraries’ achievements

MOTION: D. Curtis moved to accept the Guidelines as amended. L. Lundgren seconded. Unanimous.

T. Burke noted that there is a possibility that corporate sponsors who previously supported Riverway might be willing to provide monetary awards.

II. GUIDELINES FOR VOLUNTEER OF THE YEAR - no changes

III. CONSTRUCTION GRANT RE-ALLOCATIONS

T. Burke noted that the re-allocations were necessary for a variety of reasons: some of the libraries had included landscaping expenses in their applications and these were not allowable expenses and the Voorheesville project had to change since the new building bond proposal was voted down. See pages after the Minutes for complete descriptions for the re-allocations.

MOTION: D. Curtis moved to recommend that the Board approve the re-allocations as presented. J. Brown seconded. Unanimous.

IV. LSTA SUMMER READING PROGRAM GRANT APPLICATION

T. Burke explained that the 2013 Summer Reading Program would offer the libraries a multi-tiered Challenge Grant opportunity as in the past.

MOTION: R. Naylor moved to recommend that the Board approve the LSTA Summer Reading Program grant application. D. Curtis seconded. Unanimous.

V. FREE DIRECT ACCESS PLAN

In response to a November 2012 letter from the East Greenbush Library Board of Trustees, the Services Committee was directed by the UHLS Board to begin a discussion of certain sections of the UHLS Free Direct Access Plan. The East Greenbush Board noted two areas of the Plan with which they disagreed: the percent of materials circulated to out-of-chartered-service area criteria and the definition of an underserved population. T. Burke noted that the definition of underserved is based on the NYS Minimum Standards for Library Service. If a library complies with all of the Minimum Standards, it is deemed to have an adequate level of support.

According to the Division of Library Development, the definition of underserved has no local or statewide consequences for the library.

M. Muller suggested that the East Greenbush Board, in objecting to these sections of the Plan, might be trying to build a case for more support from Rensselaer County.

Extensive discussion regarding the impact of these sections. D. Curtis asked how other Library Systems defined underserved areas in their Free Direct Access Plans? T. Burke will check with other Library Systems and gather information.

It was obvious that further discussion of this issue will be necessary at subsequent Committee meetings. It was suggested that at a later date, it might be useful to invite a Trustee from the East Greenbush Board to attend a Services meeting.

4:15 meeting adjourned.

Heidi A. Fuge
2/14/13