



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

SERVICES COMMITTEE

September 12, 2012

PRESENT: LouAnne Lundgren, Brian Hartson,, Richard Naylor, Tim Burke, Heidi Fuge

EXCUSED: Judy Brown

3:00 PM – Meeting called to order by L. Lundgren, Chair

I. CONSTRUCTION GRANT APPLICATIONS

Committee members reviewed the summaries prepared by T. Burke. He distributed a revised copy of the summaries noting that this contained additional projects that he solicited from the member libraries in order to use all of the funds (\$444,453) allocated to UHLS. He noted that the original requests totaled \$347,983 which left an unused balance of \$96,470. He asked the participating libraries if there were any further acceptable projects that could be added to their grant applications in order to use all of the funds. He also spoke with Carol Nersinger at the Albany Public Library and she had her staff compile a grant application. The full grant application from APLM will be completed by October 3rd.

Extensive discussion. R. Naylor questioned the Voorheesville application since the matching funds were contingent on a favorable bond vote in November. There was a consensus to keep the VOOR application since that would “hold” the funds for UHLS. If the bond vote fails, there are enough additional projects among the applications that the funds could be re-distributed. T. Burke noted that there is a possibility that DLD will revise the guidelines and, in future grant cycles, an application that is contingent on a subsequent bond vote may not be accepted by DLD.

There was a question regarding the phrase “property rights acquisition” in the Stephentown application and whether this meant wholesale purchase of the property or not. T. Burke assured Committee members that this phrasing was acceptable to DLD.

It was decided that in order to use the full \$444,453, the requests should be funded as originally requested and, in addition, Westerlo will be granted an additional \$6,048 for their basement floor and storm windows projects. Albany Public Library will then receive the remaining balance of \$90,422 for their chiller project at the Main Library.

The grant allocations would be as follows:

Albany Public Library	\$90,422	Stephentown	\$ 68,535
Altamont	\$28,542	Troy	\$ 46,500
Cohoes	\$45,316	Voorheesville	\$ 51,000
East Greenbush	\$18,638	Westerlo	\$ 31,173
Nassau	\$ 7,327		
Rensselaerville	\$57,000		

MOTION: L. Lundgren moved to recommend that the Board approve the 2013 Construction Grant awards as listed above. B. Hartson seconded. Unanimous

II. CENTRAL LIBRARY PLAN OF SERVICE

T. Burke noted that the Central Library Five-Year Plan of Service is a component of the UHLS Five-Year Plan of Service. The Plan that the Committee members were reviewing had been developed by the Central Library Advisory Committee and had been approved by the Albany Public Library's Board of Trustees on August 14th. He reviewed the sections of the Plan, noting that it followed the format required by DLD. He pointed out that Section 4.14 Element 6 Coordinated Services was a departure from the previous Plans. The Goal Statement in this section would allow the Central Library Aid from the State to be used in a way that would be a greater benefit for the member libraries. In addition, this Goal would give the Advisory Committee and UHLS greater control and flexibility regarding a portion of the Aid funds.

GOAL STATEMENT: Central Library funds will be used to pilot new services that are identified to be of benefit to the member libraries; as such opportunities are identified by UHLS and the UHLS Central Library Advisory Committee.

MOTION: R. Naylor moved to recommend that the Board approve the 2012 -2016 Central Library Plan of Service as presented. L. Lundgren seconded. Unanimous.

III. OUTREACH MINI-GRANTS

L. Lundgren, as the Board liaison to the Outreach Advisory Council, reviewed the summaries of the Outreach mini-grant applications. She noted that the Advisory Council is composed of professionals from a variety of organizations representing the Outreach service populations. The Advisory Council recommended the following grant allocations totaling \$3,112:

Altamont	\$500
Berne	\$300
Castleton	\$812
Watervliet	\$750
WK Sanford (COLN)	\$750

(A summary of the projects is attached to this document).

MOTION: B. Hartson moved to recommend that the Board approve the Outreach mini-grants as listed above. R. Naylor seconded. Unanimous.

3:56 PM Meeting adjourned

Heidi A. Fuge
9/13/12

**Upper Hudson Library System
Coordinated Outreach Services Advisory Council
August 6, 2012
9:00 AM – 11:00 PM**

Attendees: J. Benedetti (UHLS), J. Wines (Altamont Public Library), K. Grady (Rensselaer County Jail), R. Iannello (Albany Guardian Society), N. Lerner (Cornell University Cooperative Extension), D. Greco (Samaritan-Rensselaer Children's Center), L. Lundgren (UHLS Board of Trustees)

Meeting brought to order at 9:00 AM by J. Benedetti

Mini-grant review

There are 5 minigrants to review totaling \$3615.93. The Coordinated Outreach budget for these grants is \$3496.12.

The Council made the *following recommendations*:

Altamont Free Library: engage teens who are not current library users by providing skateboarding books and movies, and hosting a skateboarding event.

The Council liked everything about this project – engages teens in a positive way. There was, however, a great deal of concern about the possibility of injury and library liability. Outreach monies are only to be used for the books and DVDs, and not support any kind of skateboard event. Recommend full funding. (\$500)

Berne Public Library: increase awareness of the library and its resources to learning disadvantaged students. Library staff will visit self-contained classes and introduce the children to books and hand out library cards applications and the offer of a free book. A library open house will show these students and their families all the library offers.

The Council was not sure what the Playaway Views were and how this would “develop literacy skills.” Is there a connection between the Playaway Views and the library? Introducing learning disadvantaged students to the library should be a part of what libraries do. Recommend \$300 to cover the cost of books.

Castleton Public Library: provide residents of the Riverside Center for Rehabilitation and Nursing access to the UHLS Digital Collection. Library will purchase 5 SONY readers, set them up, and provide the activity director instructions for use. Librarian will followup biweekly.

This idea was well liked. Since this is a new format for many, it would be interesting to see how well it is used in a rehab setting. The Council does not want to see these devices sit of the “shelf”, and hopes that if there is low use, the larger community will have access to the devices. Recommend full funding (\$812).

Watervliet Public Library: increase access to library materials for visually impaired seniors by providing better signage and creating an adaptive workstation.

It is a practical use of Outreach funds and the signage addresses general needs. There was a question about the adequacy of the TV resolution for low vision. There was also a question about the accuracy of the budget. Recommend partial funding (\$750)

William K. Sanford Town Library: assist library patrons with resume creation, job searching, online job applications, cover letters and email accounts.

Council thought this was a perfect use of outreach monies. Good partnership (Capital Region Workforce New York) Recommend full funding. (\$750)