



SERVICES COMMITTEE

February 16, 2011

PRESENT: Erin Apostol, Brian Hartson, LouAnne Lundgren, Richard Naylor, Mary Muller,
Tim Burke, Heidi Fuge

ABSENT: Celeste Steinke

VISITOR: Jo-Ann Benedetti

3:30 PM – Meeting called to order by E. Apostol.

I. PROGRAM OF THE YEAR AND VOLUNTEER OF THE YEAR GUIDELINES

Committee members reviewed the Guidelines for the two Awards. Deadline for nominations is March 18, 2011.

Several changes were made:

- These Guidelines will be re-formatted to match the formatting for the Trustee of the Year and Advocate of the Year Guidelines.
- Under the eligibility requirement for both awards, change the wording to “the prior calendar year.”
- For the Program Award, add the following to the introductory paragraph: “A library may submit more than one nomination but should be aware that only one award will be given in each category.”
- For the Volunteer Award, change wording to read “Must have volunteered for the member library...” since there are people whose volunteer work takes them outside the library building.

Consensus that with these changes, the Guidelines are ready for distribution to the members.

II. OUTREACH MINI-GRANTS

J. Benedetti handed out a copy of the Minutes of the Feb. 8th meeting of the Coordinated Outreach Services Advisory Council. At that meeting, the Outreach Mini-grant applications were reviewed. She noted that there was a total of \$5,300 available for the grants with \$500 as the maximum award. The Council recommended granting \$500 to each of the following libraries: Albany, Berne, Cohoes, Colonie, East Greenbush, Rensselaerville, Sand Lake, Stephentown, Troy and Westerlo. \$300 will be granted to Brunswick. E. Apostol, who is the UHLS Board representative to the Council, noted that the Council members were pleased and impressed with the creativity of the programs submitted and amazed that the libraries were able to accomplish so much with such small amounts of money.

MOTION:

E. Apostol moved to recommend that the Board approve the Outreach mini-grant awards as presented. R. Naylor seconded. Unanimous.

Heidi A. Fuge
2/18/11