

SERVICES COMMITTEE

October 12, 2005

MINUTES

PRESENT: Erin Apostol (Chair), Brian Hartson, Robert Jaquay, LouAnne Lundgren, Lois Prenovost

UHLS STAFF: Philip Ritter, Heidi Fuge

I. VARIANCE REQUESTS

P. Ritter presented the variance requests from Stephentown and Brunswick. He noted that both of these libraries are making some progress in meeting the Standard #8. It is possible that by 2006, they will not need to request variances.

REQUIRES BOARD ACTION

MOTION: L. Prenovost moved to recommend that the Board approve the variance requests and forward them to the Division of Library Development. L. Lundgren seconded. Unanimous.

II. CONSTRUCTION GRANT APPLICATIONS

P. Ritter reported that the Nassau Public Library had to withdraw their construction grant application; since the library's building is an historic site, they are required to do an archeological study before making any changes to the foundation. The study will not be completed in time to satisfy the grant requirements.

Discussion regarding the re-allotment of funds. Albany and Bethlehem will be given \$1,000 each which will bring them to the same amount as all of the other libraries except Valley Falls.

REQUIRES BOARD ACTION

Consensus to recommend the following priority order and funding amounts to the Board:

Valley Falls	\$7,207
Altamont	\$3,603
Petersburgh	\$3,603
Nassau	\$3,603
Rensselaerville	\$3,603
Albany	\$3,603
Bethlehem	\$3,603

Discussion regarding the timing of the grant applications. P. Ritter noted that he encourages the libraries to begin planning their projects at least one year in advance so that they can be ready when the State opens the application process. The application process and deadline varies from year to year depending on when the funds are available.

Heidi A. Fuge
10/13/05