

SERVICES COMMITTEE

April 13, 2005

MINUTES

PRESENT: Erin Apostol (Chair), Brian Hartson, Robert Jaquay, LouAnne Lundgren, Philip Ritter, Heidi Fuge, Jo-Ann Benedetti

EXCUSED: Lois Prenovost

I. Library Program of the Year Award

The Committee members discussed the nominations. In the Rural category, there were nominations from Brunswick, Castleton and RCS. In the Urban/Suburban category, there were nominations from Albany, Guilderland, Sand Lake and Troy. Consensus to make the following awards:

- Rural category - RCS for the Family Fun Fair for the Very Young
- Urban/suburban category - Troy for the Adult Summer Reading Program

II. Advocate of the Year Award

Discussion regarding the single nomination. Consensus that although the nominee was worthy of recognition, it did not fit the Advocate guidelines. E. Apostol noted that before the information is sent out for the 2005 nominations, the Committee should review the criteria and clarify what is being sought for this award. "Advocacy" needs to be better defined.

III. Outreach Advisory Council recommendations on mini-grants

E. Apostol reviewed the mini-grants and the Council's recommendations. She noted that the review process was much easier this year due to several changes: J. Benedetti assisted several of the libraries in writing their grant applications, and the grant form was much clearer and available online. J. Benedetti will offer a workshop on general grant writing to the staff and trustees of the member libraries.

REQUIRES BOARD APPROVAL

MOTION: L. Lundgren moved to recommend that the Board approve funding the Outreach mini-grants as follows:

Albany	\$1245
Bethlehem	\$1000
Cohoes	\$ 450
Wm. K. Sanford	\$1137
Guilderland	not funded
Cheney	\$ 700
Petersburgh	\$1143
RCS	\$1210
Sand Lake	\$1200
Troy	<u>\$ 750</u>
	\$8835

R. Jaquay seconded. Unanimous.