

Equity Committee Meeting  
January 9th at 2 p.m.

Attending: Judith Wines (UHLS), Mary Fellows (UHLS), Sarah Romeo (BETH), Seth Strock (GUIL)

**Review of [minutes](#) from December meeting**

No changes made

**Review draft of: [Committee Charge and Composition](#)**

No comments or changes noted

**Recruit new member**

Assuming the DA has no objections to the draft when they see it at the next DA meeting, and knowing that we need a small/medium library director, we will put out a call to the DA to see if anyone volunteers. If there are no volunteers, we will come up with some names and do outreach to them.

**Next Getting It Done session: [Collection Development](#) 1/10**

One library (Bethlehem) has submitted this component; Grafton, Westerlo, and Brunswick are actively working on it

Questions/talking points for the session:

- What surprised you while working on this section?
- Based on what you discovered, what changes have you made in your collection development/purchasing?
- Did you do a retrospective audit (audit of what is on the shelves) or prospective audit (audit of what you're ordering over the next 12 months)? Would you choose this method again? Have you changed their collection development/purchasing behavior?
- Is your library considering benchmarks? If so, what are they?
- Did you decide to add any new languages to your collection as a result of your collection review? If you did, what was your process?
- How have your displays changed as a result of your collection review?
- What are qualities that would lead you to consider certain vendors?
- How have changes in your collection affected accessibility practices (e.g. labeling)? Similarly, did the process of labeling prompt you to make any changes to your collection?
- How is your library promoting TBBL and accessibility features in the digital collection?

**Quarterly check-in survey - [Equity Challenge check-in results](#)**

Only received 5 responses so far, so Judith will ask Andrea to promote it at the next DA meeting.

**Reporting points**

- Outline the changes to the Committee Charge and Composition to the DA

- Put out call for small/medium library director
- Remind people to fill out check-in

Next meeting: Thursday, February 27th at 2pm in-person