



# UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

ARLS Task Force meeting, 10.8.20

x	Chair – Mary Fellows, UHLS
x	UHLS at Large Member – Natalie Hurteau
x	DA at large Member – Tim Wiles, GUIL
	Medium library representative: Tracey Pause, VOOR
x	Large Library representative: Tor Loney, APL
	Adult services representative – Liz Maynard, RCS
x	Children’s services representative - Amy McCarthy, GUIL
	Teen services representative – Cathy Brenner, BETH
x	At large member – Tracey McSchane, BETH

## ARLS Task Force meeting minutes, 10/8/20

### **Meeting called to order by M. Fellows at 2:02 pm**

**Minutes:** The 9/24/20 were distributed and reviewed before the meeting and are now available on the UHLS website.

Time-keeper: N/A

#### Part I

- Opening Remarks and Review
  - M. Fellows led the TF in opening remarks opening remarks and the review of the agenda
  - M. Fellows explained the breakout sessions and project management charts
  - M. Fellows shared the current mockup of the website.
    - Open discussion on the look of the website
    - 5-10 links per subject was recommended
    - It was also recommended that there be a schedule or tracker of some kind to keep track of current links and links waiting to be added.
    - M. Fellows and N. Hurteau will be the second reviewers on any links

#### Part II

- Project Management breakout sessions
  - Recruitment and Programming met for an hour to work on their project management lists; assigning tasks and discussion of activities.

#### Part III. Sharing of information and continued work on website etc.

- Project Management review
  - Each group went over the tasks they had added and assigned
  - Each group took turns answering and asking questions about the work ahead
- Discussion of Listserv
  - The members of the TF discussed the disadvantages and advantages of having an ARLS listserv:
    - Recommendation to have members OPT OUT instead of opting in
    - Idea to have one email go out a week highlighting anything new on the website or drawing attention to or amplifying any current website resources
  - The members of the TF ultimately decided that it was best to have a listserv. M. Fellows to reach out to Joe Thornton at UHLS to create listserv. M. Fellows to reach out to absent TF members and explain the decision to create a listserv
- Vision Statement
  - M. Fellows previously emailed TF members with potential vision statements for the website. After lots of discussion the TF decided to go with option 7, stated below:

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- We champion libraries that reflect and equitably serve all people with a dedicated and evolving commitment to board membership, policies, staffing, collections, services, and environments that actively and intentionally promote antiracism.
  - TF briefly discussed the idea of establishing a rubric that member libraries might meet to earn an ARLS TF/UHLS designation, akin to the “safe space certification.”
- The TF members debriefed and made plans for the next meeting

Meeting adjourned at 3:55 pm

Respectfully submitted,

Natalie Hurteau