E-Content Advisory Council
Meeting Minutes
1/23/14 3:00 p.m.

Attendance: J. Benedetti (UHLS); J. Chirgwin (RENS); D. DiCarlo (APL); M. Graff (COHS); J. Murphy (APL); R. Naylor (COLN); J. Wines (ALTM); A. Peker (CAST)

The minutes from the November 22 E-Content meeting were approved.

New Business
- J. Murphy introduced Deanna DiCarlo, Albany Public Library's e-Librarian beginning mid-February. D. DiCarlo will expand the Library's e-services by building a broader social media presence and providing more staff training.
- M. Fellows requested the committee develop weeding parameters for the collection. A list of young adult nonfiction items in the collection was shared and there was a discussion about how to identify weeding parameters specific for the e-collection. The Committee discussed parameters based on the amount of checkouts for an item and the accuracy of the content in order to maintain the integrity of the collection. There were also questions about how OverDrive manages 'weeded' items.

Old Business
- E-content selection guidelines: J. Benedetti shared "E-Content Collection Development Stategy." The Committee agreed that this document can be placed on the UHLS website to provide guidance for UHLS member library staff ordering e-content.
- OverDrive Station: The general response to the station has been that it draws attention to the e-collection and allows patrons to browse the content. It also enables patrons to send a link to their device from the OverDrive Station once they find an item they want to borrow. D. DiCarlo offered to share the instructions for staff at other libraries who may host the OverDrive Station.
- Best of the Small Press "Fair Trade" book promotion: R. Naylor will have more information to share with the Committee at the next meeting.
- Non-participating libraries: All member libraries are supporting the development of the UHLS e-collection.
- Patron barcodes and OverDrive: J. Chirgwin shared a concern regarding the way OverDrive identifies a patron's location in Horizon. OverDrive currently uses a patron's barcode to identify the patron's location which is inaccurate due to individual member library procedures. For example, smaller libraries may not change the barcode of a patron's card for a patron who registered at a different member library but will update the patron's location in the record. Jo-Ann will bring that to the attention of UHLS and investigate the possibility of OverDrive using a different field to identify a patron.

  The meeting adjourned at 4:05 PM