



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Sarah Clark

Vice Chair: Mindy Fowler

Secretary: Sara Hopkins

X	APLM – Andrea Nicolay	X	NGRN – Mary Klimack
X	ALTM - Joseph Burke	X	PTRB – Anita Wilson
X	BRLN – Sara Rogers	X	POES – Donna Riley
X	BERN – Kathy Stempel	X	RCSC – Lisa Neuman
X	BETH – Geoff Kirkpatrick	X	RENS - Jane Chirgwin
X	BRUN – Sara Hopkins	X	RVLL – Patrick Wynne
X	CAST – M. Tacke	X	SNLK - Melinda Fowler
	COHS – Ray LeMay		SCHG - Nick Matulis
X	COLN – Elissa Valente	X	STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes		TROY – Christiann Gibeau
X	GRAF – Leanna Sweet	X	VAFL - Kelly Akin
X	GUIL – Pete Petruski	X	VOOR – Sarah Clark
	HOOF – Danny Yetto	X	WTVT – Whitney Gitman
X	MEND – Sarah Kerr-Mace	X	WSTR – Amy Powarzynski
X	NASS – Tracey Clague	X	UHLS - Tim Burke

Directors' Association

Date: November 1, 2024

Others in Attendance: J. Wines; M. Fellows; J. Favreau; J. Thornton

Hybrid meeting called to order by S. Clark at 10:05AM.

Minutes

MOTION: G. Kirkpatrick moved to accept the October 4, 2024 minutes. S. Kerr-Mace seconded. Unanimous.

Updates from UHLS

Tim

- This year's construction grant applications have been submitted to DLD and will move on to DASNY for a final review. For last year's cycle, we're waiting on FS-10 forms from everyone. A. Nicolay asked if the FS-10 form needed to be signed by the board president - yes.
- Trustee training – at least 2 hours of training per calendar year is required. UHLS offers a variety of trainings which qualify, please reach out if you'd like to get something on the books before the end of the year.

Joe

There's a Sierra update happening over the coming weeks, he'll be in touch as that approaches. Next week an update for notices will also occur; his department will learn more as it becomes available.

Mary

Last week's SAIYLS grant training hosted at GUIL with a national speaker was a success! On November 12 she's hosting a book review, with a preview collection being sent around prior. On December 10 she's hosting a virtual live-only training "Smart Program Risk Management: when Topics Are Sensitive." This will not be recorded and can count as trustee training too! A. Nicolay ask if this training will address non-library sponsored programming – yes, G. Kirkpatrick's portion will. In coordination with SALS, she's hosting an Election Day dance party via Zoom at 3PM. This is a chance to move your body and hopefully laugh and remind us all that this library community is not only caring, but fun.

Judith

NYT access is now live. Yes, patrons will need to use an email address in order to utilize this resource. Patrons must get the code from the website and with just a click of a button – no copy and pasting – they'll have access for 24 hours. J. Chirgwin asked if posts advertising this will be created for social media – yes, they're just giving it a week to get it up on your site and test out the kinks, and then we'll promote it. J. Wines suggests creating a shortcut on your public desktop computers.

Language Line is also all set and ready to go. Multiple language interpretation over the phone or video, Anne has made a sheet for each library with your call-in number and code. The Central Library budget is funding the first \$500. This is a test run to see what the demand is. If we come close to the \$500 threshold, she'll look at the Outreach budget funding. If this resource is a homerun, we'll have to have a further conversation with directors about sharing the cost.

Old Business

Shared Library Calendar – UHLS has been exploring options for a shared library program calendar and we think the best option would be the Library Calendar from Library Market, which most of our larger libraries are already using. We've been in touch with them and there are two pricing models that could work for us.

Option #1 would be set up as a "multi branch" model, which could include all of the libraries that do not currently have their own account with LM that want to participate. This model would be substantially cheaper for the libraries, but would not allow for individual library branding and would not include the current UHLS libraries that are already LM clients as part of the shared calendar. In this model UHLS would be underwriting the project by paying the set up costs and some of the initial start-up costs for the participating libraries.

Option #2 would allow any library that wants to participate to join LM and set themselves up as individual clients. The cost of this for each library would be more than option #1, but each individual library's charge would be lowered with more libraries participating. Neither option would have any impact on the member libraries that are already using this product. There was also a question about the room reservation module of the product, which would have to be more fully explored to see if that would be something to be included in a shared calendar.

An email will be sent out very soon which will include the pricing estimates for each library for each option along with a survey to gauge library interest in this idea.

New Business

A. Nicolay shared prior to the meeting an email sent by a member of her HR staff regarding the upcoming election and what they're doing to support their staff. APL has hired a new head of public safety who has a corrections background and was also an EMS chief. She's looking forward to bringing him here for de-escalation training that he can lead. He's both an internal and external resource.

APL has a new art show at the Washington Ave branch in the large auditorium, "Untitled: Art from Behind Bars." It's really amazing, please stop by to check it out.

Committee Reports

UHLS Board & Finance Committee – J. Burke noted there was a financial review from UHY, the finance committee took an early look at the 2025 UHLS budget which we will review this coming month.

UHLS Administration Committee – did not meet but will meet this month

UHLS Services Committee – did not meet

Equity Committee – J. Wines would like to acknowledge all the checks she's been cutting to BETH and COLN for completing areas of the Equity Challenge. Great work!

Automation Advisory Committee – meeting scheduled for the 19th

Central Library Advisory Committee – Did not meet but J. Burke noted that everything was approved and thanked J. Wines for getting the NYT and Language Line set up.

eContent Advisory Committee – did not meet but G. Kirkpatrick distributed the spending spreadsheet – keep spending, the percentages look great. He'd like to acknowledge Anne and the work she does each month on the reports, it's great and thank you!

Open Forum / Library Status Updates

E. Valente ask if anyone else has seen an uptick in spam online. They are no longer going to host events on FB due to the algorithm – they had people messaging commenters charging for events that were free. They will just share a link. K. Roppolo has had this happen too. D. Riley sets it (settings) to approve comments and hasn't seen it since for events. COLN tried that and it didn't work unfortunately. J. Chirgwin noted that RENS was using Engaged Patron for registrations and an event filled with bots – no one has had that experience with Library Calendar.

S. Clark ask who's going to NYLA – if anyone would like a ride, she's willing to drive!

J. Burke reminded the group of the late night karaoke fundraiser for the NY'ers for Better Libraries PAC this Friday. Please join us! And stop by the PLA booth to say hi to some familiar faces.

S. Hopkins shared that BRUN has received a LASNNY Community Award for the name change program they hosted earlier this year. The Empire Justice Center as a wonderful community partner (they're hosting a student loan clinic today) with a number of rich resources and free legal resources for all types of populations, at no cost.

CAST is looking to hire a weekend person, so if you know of anyone, the deadline is Monday to apply.

The next hybrid meeting is scheduled for 12/6/24 at 10AM.

11:21AM meeting adjourned.