



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Sarah Clark

Vice Chair: Mindy Fowler

Secretary: Sara Hopkins

	APLM – Andrea Nicolay		NGRN – Mary Klimack
IP	ALTM - Joseph Burke		PTRB – Anita Wilson
O	BRLN – Sara Rogers		POES – Donna Riley
O	BERN – Kathy Stempel	IP	RCSC – Lisa Neuman
	BETH – Geoff Kirkpatrick		RENS - Jane Chirgwin
IP	BRUN – Sara Hopkins	O	RVLL – Patrick Wynne
IP	CAST – Melissa Tacke	IP	SNLK - Melinda Fowler
O	COHS – Christiann Gibeau	IP	SCHG - Nick Matulis
	COLN - Evelyn Neale	O	STEP - Kim Roppolo
	EGRN - Jill Dugas Hughes	IP	TROY - Paul Hicok
O	GRAF – Leanna Sweet		VAFL - Kelly Akin
IP	GUIL - Tim Wiles		VOOR – Sarah Clark
	HOOV – Danny Yetto	O	WTVT – Whitney Gitman
IP	MEND – Laura Cernik	IP	WSTR – Amy Powarzynski
	NASS – Tracey Clague	IP	UHLS - Tim Burke

Directors' Association

Date: October 6, 2023

Others in Attendance: J. Favreau; J. Wines; M. Fellows; J. Thornton; Nureet Carmel; Phil Berardi

Hybrid meeting called to order by M. Fowler, Vice Chair, at 9:08AM.

Minutes

MOTION: M. Tacke moved to accept the September 8, 2023 minutes.
J. Burke seconded. Unanimous.

Updates from UHLS

Tim

- 2024 Construction Aid Applications – Each of the 11 applications have been officially submitted to DLD and all of the system's allocation has been awarded. There is still some need for each applying library and if we receive more money from the state in another round, it'll be distributed until the maximum eligibility is reached for each member library. He is still working closely with GRAF and COHS to repurpose old grants so that the money is spent and not returned to the state; he thinks everyone is learning a little something throughout the process.
- Trustee Training: The required two-hour trustee training is on a calendar year basis. The last quarterly virtual CORE Trustee Training is being held on 12/5 – please encourage your trustees not to wait until the last minute to complete this requirement.
- Technology training: reminder, there is also a NYS minimum standard to provide technology training to staff each year. There is no designated time allotment and the trainings can be fairly simple based on need at your member library, and/or Rob/Judith/Anne can do in person/online training as needed.

Judith

A Zoom meeting about employment pipeline and requirements for library staff as discussed at the last meeting will be happening on Tuesday, October 24. An email reminder will go out.

Mary

A huge thank you to everyone for making the Expedition a success. She's estimating about 600 patrons came to the party last month! She apologized for not being able to have tables and chairs for everyone and the muddy field, but everyone came together and made it a successful event. November 6 she'll be hosting a Storytime Bootcamp – perfect for any new hires or volunteers in this role.

Old Business

New Business

Committee Reports

UHLS Board & Finance Committee – J. Burke noted that the board met before the party – it was a short meeting with a lot of gratitude for all of those who contributed toward and participated in the Expedition. He thanked M. Fellows and the entire committee on behalf of the board for all of the hard work that went into this summer long program.

UHLS Administration Committee – no meeting

UHLS Services Committee – J. Burke (reporting for S. Clark) reported that they did meet to review the construction aid applications and made a recommendation to the Board for distribution. A variety of scenarios were considered, all applications were worthy of funding and T. Burke has since notified libraries of award amounts.

Equity Committee – J. Wines noted that the challenge content is now finalized and they're working on the presentation to make it accessible as soon as possible. An update from A. Nicolay will come soon.

Automation Advisory Committee – no update

Central Library Advisory Committee – J. Burke shared that they held two meetings in the same week! A request was made by J. Dugas Hughes and her trustees to explore in concept of making EGRN a co-central library. A great discussion happened – but the committee determined that there really was no remedy for EGRN's overuse concerns within the Central Library structure. The second meeting discussed and drafted the 2024 central library budget. The majority of spending would go toward OverDrive and the Capira app. The one line items that can shift year to year is the salary only equivalent of one L1 staff member at APL, this year it will be \$56k. All remaining funds will go into Overdrive digital content and if we end up with more money, it'll also go econtent. The UHLS Board will have this recommendation in front of them next week.

eContent Advisory Committee – J. Wines reported that they did not meet in September but a spreadsheet is coming around for your viewing pleasure. If you look at the current hold numbers, compared to July at 41, it's now 33. They've been evaluating cost per circ purchasing – items that still had holds and almost expiring – this is A LOT of work that Anne has been doing, she'd like to recognize her for that effort, as it's so nice to see the wait time coming down. RLA lending ratios are still 2 to 1 RLA with all of our system partners.

Open Forum / Library Status Updates

There is no delivery on Monday for Indigenous Peoples' Day.

Kathy at BERN thanked J. Favreau for distributing the Annual Reports prior to their board meeting – the statistical numbers may have helped them negotiate an increase in funding from the town of Knox!

J. Burke reminded everyone that NYLA is coming up! Also, Wednesday Oct. 25 at GUIL from 12-4 they need help stuffing bags, you'll get 25% off your registration in recognition of that time helping. There will be some trustee training opportunities as well being offered throughout the conference.

N. Matulis suggested a huge round of applause for the Expedition Team! J. Wines thanked everyone who took the time to fill out the feedback form. M. Fellows attended a state-wide meeting yesterday and UHLS felt a lot of love for really being the first in the state to offer this program.

NYLA is conflicting with the next scheduled meeting – M. Tacke proposed we meet we skip November's meeting and meet on December 1st. Those present agreed.

DA Meeting 10/06/2023

Kathy announced that BERN will be hosting an open house on Oct. 25 from 6-8PM to celebrate ten years in the building!

9:40AM meeting adjourned. M. Tacke motion, L. Cernik second.

Next meeting to be held in person/hybrid on Friday, December 1 at 10AM.