



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Sarah Clark

Vice Chair: Mindy Fowler

Secretary: Sara Hopkins

IP	APLM – Andrea Nicolay	O	NGRN – Mary Klimack
O	ALTM - Joseph Burke	IP	PTRB – Anita Wilson
	BRLN – Sara Rogers	IP	POES – Donna Riley
IP	BERN – Kathy Stempel	O	RCSC – Lisa Neuman
O	BETH – Geoff Kirkpatrick	IP	RENS - Jane Chirgwin
O	BRUN – Sara Hopkins		RVLL – Patrick Wynne
O	CAST – Melissa Tacke	O	SNLK - Melinda Fowler
IP	COHS – Christiann Gibeau		SCHG - Nick Matulis
IP	COLN - Evelyn Neale	IP	STEP - Kim Roppolo
IP	EGRN - Jill Dugas Hughes		TROY - Paul Hicok
O	GRAF – Leanna Sweet	O	VAFL - Kelly Akin
O	GUIL - Tim Wiles	IP	VOOR – Sarah Clark
	HOOF – Danny Yetto	IP	WTVT – Whitney Gitman
IP	MEND – Laura Cernik	IP	WSTR – Amy Powarzynski
O	NASS – Tracey Clague	IP	UHLS - Tim Burke

Directors' Association

Date: June 2, 2023

Others in Attendance: J. Favreau; J. Wines

Hybrid meeting called to order by S. Clark at 10:02AM.

Minutes

MOTION: A. Nicolay moved to accept the May 5, 2023 minutes. E. Neale seconded. Unanimous.

Updates from UHLS

Tim

- For those of you in the room, you're all now sitting under the new LED lighting that was installed last month courtesy of a NYS Construction Aid grant. Speaking of Construction Aid: the portal is opening June 7. All of the deadlines are Wednesdays this year - July 26th is when the initial application is due and August 30th is when the complete application is submitted to UHLS. DLD is no longer requiring the FS10 for the initial application process and now either the board president or director can sign now.
- Last week RCS received a FOIL request – L. Neuman explained what the patron was requesting. Tim and M. Fellows have a series of trainings coming up regarding library challenges – including one next week – please refer back to his most recent email for further details. Although Association libraries aren't subject to FOIL, UHLS recommends that all libraries should be prepared because you're all publicly funded operations with nothing to hide.
- There's some new legislation for NYS that mandates organizations with 4 or more employees must now put a salary range with a job description when posting a job. It's in effect already in Albany County but will take effect statewide in September 2023. G. Kirkpatrick noted that this may cause friction with current employees if you're consistently hiring at the top of the posted range.
- E. Neale shared that the Colonie Police offers free active shooter training to them and encourages everyone to give their local police department a call.

Judith

We have a robust list for the upcoming Pride Parade! Big thanks to BETH for driving the van and a float. She and J. Thornton will be offering a program on ChatGPT June 15 at 10AM – look for that flyer early next week.

Old Business

New Business

After enjoying a couple of lunches with the new director at Schenectady, E. Neale asked the group if they'd be interested in resuming group lunches for UHLS Directors, perhaps following DA meetings or at another convenient day and time, similar to what would happen pre-pandemic. Yes! She'll send out a doodle poll.

Committee Reports

UHLS Board & Finance Committee – J. Burke reported that the Finance Committee saw the 2022 reconciled budget and UHLS underspent, which was a positive. UHLS is resolving a flooring issue with a current tenant, the Expedition has kicked off and the UHLS Board is

participating, the annual celebration is coming up this month, and the Board voted to give A. Booth emeritus status.

UHLS Administration Committee – G. Kirkpatrick shared that they did meet and reviewed the award nominations.

UHLS Services Committee – S. Clark shared that they too met to review the annual award nominations.

Equity Committee – A. Nicolay reported that the committee decided to name the upcoming program the “Library Equity Challenge.” They collectively looked at the document/formatting; rollout timeline, and what the focus group should look like. The committee still has 2 at-large seats open, so if you know anyone (don’t have to be a director), that invitation is out there. June 8th is the next meeting and will be in person at UHLS.

Automation Advisory Committee – J. Dugas Hughes reported that they are really looking at the online registration process. They are also reviewing an authentication process (Patron Point is the product name but is very expensive). They too also have one open seat, and several seats will be up this summer.

Central Library Advisory Committee – no report

eContent Advisory Committee – G. Kirkpatrick emailed an updated report this morning and J. Wines distributed the chart at the meeting. Currently ERO money is used to purchase metered items that are still requested. That amount of money doesn’t really cover those holds so the committee is exploring new ideas: more money into new items with lots of holds, or money into older items (metered). The committee may start asking larger libraries to start shifting their focus to more metered items – but still discussing! The “Notify me” option in Libby no longer has a limit. Hoopla authentication – UHLS is handling this process. The committee has room to grow if anyone would like to join in on their discussions.

Motion: G. Kirkpatrick moves to have Karrie McLellan of COLN to join the eContent Advisory Committee. Unanimous.

Open Forum / Library Status Updates

K. Stempel would like to see a book cart drill team at the Expedition party. COHS will donate carts. J. Wines suggested those who are interested to email N. Hurteau.

T. Burke congratulated both MEND and APL on their centennial celebrations – the community was out in force for both.

T. Burke also congratulated Whitney at WTVT who is now a librarian!

E. Neale shared that Colonie’s civil service is its own thing, they don’t follow the state’s schedule. Keep an eye out for a director test and search, as she’s retiring in December of this year.

C. Gibeau noted that this was her first in-person meeting since becoming director in 2020. She’s optimistic that the COHS building will be worked on soon and will hold a book brigade when it’s time to move the books back in!

DA Meeting 06/02/2023

11:31AM meeting adjourned.

Next meeting to be held virtually on Friday, July 7 at 10AM.