



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Sarah Clark

Vice Chair: Mindy Fowler

Secretary: Sara Hopkins

x	APLM – Andrea Nicolay	x	NGRN – Mary Klimack
x	ALTM - Joseph Burke		PTRB – Anita Wilson
	BRLN – Sara Rogers	x	POES - Donna Reily
x	BERN – Kathy Stempel	x	RCSC - Lisa Neuman
x	BETH – Geoffrey Kirkpatrick	x	RENS - Jane Chirgwin
x	BRUN – Sara Hopkins	x	RVLL – Heidi Carle (Patrick Wynne)
	CAST – Melissa Tacke	x	SNLK - Melinda Fowler
x	COHS – Christiann Gibeau	x	SCHG - Nick Matulis
	COLN - Evelyn Neale	x	STEP - Kim Roppolo
x	EGRN - Jill Dugas Hughes		TROY - Paul Hicok
x	GRAF – Leanna Sweet	x	VAFL - Kelly Akin
x	GUIL - Tim Wiles	x	VOOR – Sarah Clark
x	HOOF – Danny Yetto		WTVT – Debbie Scott
x	MEND - Laura Cernik	x	WSTR - Amy Powarzynski
x	NASS – Tracey Clague	x	UHLS - Tim Burke

Directors' Association

Date: 10/7/2022

Others in Attendance: Judith Wines UHLS,

UHLS Directors Association
Friday, October 7, 2022 at 9:30 a.m.
Virtual Meeting

Call to Order - 9:31am

Roll Call

Minutes from last meeting - Motion to approve by G Kirkpatrick
Seconded by Laura Cernik

Updates from UHLS

-Took down hours and services docs from UHLS public website that were created and maintained during the Covid emergency. The docs still exist, but they are no longer public.

-Construction grants: Legislators will get notices about last year's awards to make public announcements. No word on when money will be released, but this news gets us closer to the money being delivered to the libraries.

-UHLAN fees: Tim is happy to talk to boards and explain formula for new agreement. Fee cannot be raised more than 5% or less than 2% in the first year (2023) and in the second and third years it cannot be raised more than 5%, but the decrease is capped at 0%. UHLS worked hard to make formula equitable while keeping up with costs of delivery.
J Hughes is worried that 40% of EGRN's circ is not local circ, which makes the fee not equitable for their library.

-Equity committee looking for more volunteers.

-The Rodin virtual program information is being sent out again if you would like to sign your library up.

New Business

CLAC – The vacant committee seat (mid-size, Albany Co.) is open for nominations – Lisa Neuman volunteered to stand for election and the DA voted unanimously to appoint her to the committee. Congratulations and thanks to the new mid-size Albany county seat holder on CLAC!

Committee Reports

UHLS Board & Finance Committee – J. Burke

Discussion about the UHLS annual financial review is being finalized. Nothing concerning has come up. Waiting on final numbers from Arnoff. Wrapped up last year's parking lot construction project, waiting on check from state. UHLS has submitted a construction grant application for a LED lighting conversion. UHLS board president is exploring ideas with the UHLS Board for outreach from UHLS board to individual library boards for future.

UHLS Administration Committee – G. Kirkpatrick

Did not meet.

UHLS Services Committee – S. Clark

Did not meet, but the committee reviewed the draft CL budget for 2023.

Equity Committee – T. Wiles

Hosted 101 level learning circle on cultural appropriation. Encourages people to take part in learning circles. Julia Pinto Martin & Sarah Romeo are new committee members. Judith Wines says there is more room for members and interested people can contact her.

J Hughes thanks the Equity Committee for their work & says it has helped her library go fine free.

Automation Advisory Committee – J. Dugas Hughes

Has not met. Has 2 openings. Anyone can join, does not need to be a director.

Central Library Advisory Committee – J. Burke

Primary work has been creating the proposed 2023 central library budget. It will go to APL board and UHLS board for approval. The budget includes Overdrive Platform Annual Subscription, Overdrive Magazine Collection Annual Access Fee, Capira Mobile App Annual Subscription, Burbio Shared Library Program Calendar Tool Annual Access Fee, Staffing for APL, & the rest of the \$ going to Overdrive Digital Content, which can now be fiction and youth materials.. The committee looked into Ancestry and Kanopy for discretionary fund spending. Kanopy can lead to ballooning costs so there wasn't much interest. Best application of discretionary funds was decided to be additional Overdrive Digital Content to reduce wait times.

e-Content Advisory Committee – G. Kirkpatrick

Distributed monthly expenditure sheets by email in advance of the DA meeting. Did not meet. Mentions that state money being able to be spent on fiction, children's and YA materials may change how we spend money on econtent at an individual library level.

Open Forum

T Wiles mentions CDC raised area threat levels from medium to high. GUIL is not reinstating mask mandate, but is strongly encouraging masks & giving out masks for free.

SCHG will be buying their new property sometime soon. N Matulis thanks the library community for advocating for their library.

G Kirkpatrick says BETH just went through their annual audit. Says due to audit changes, leases (for things like photocopiers) & multi-year contracts for software need to be accounted for differently than in the past. Also mentioned that the library accepted a donation of indigenous artifacts of unknown provenance and are still uncertain if they can or cannot be appropriately displayed at the library.

K Roppolo is promoting the virtual Caldecott program being offered by STEP to anyone who would like to come.

There will be no DA meeting in November because of a conflict with the NYLA Conference. The next meeting will be December 2 at 9:30am and will be a virtual meeting.

Meeting adjourned 10:40 am.

Next Virtual Meeting:

December 2, 2022 9:30 am Virtual Meeting