



# UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

X	APLM – Melanie Metzger	X	NGRN – Mary Klimack
X	ALTM - Joseph Burke	X	PTRB – Anita Wilson
X	BRLN – Sara Rogers	X	POES – Donna Riley
X	BERN – Kathy Stempel	X	RCSC - Judith Wines
X	BETH – Catherine Stollar Peters		RENS - Jane Chirgwin
X	BRUN – Sara Hopkins	X	RVLL – Heidi Carle
X	CAST – Melissa Tacke	X	SNLK - Melinda Fowler
X	COHS – Christiann Gibeau		SCHG - Nick Matulis
	COLN - Evelyn Neale	X	STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes		TROY - Paul Hicok
X	GRAF – Leanna Sweet		VAFL - Kelly Akin
X	GUIL - Tim Wiles	X	VOOR – Tracey Pause
	HOOFF – Danny Yetto	X	WTVT – Debbie Scott
X	MEND – Laura Cernik	X	WSTR – Amy Powarzynski
X	NASS – Tracey Clague	X	UHLS - Tim Burke

Chair: Sarah Clark

Vice Chair: Mindy Fowler

Secretary: Sara Hopkins

Directors' Association

Date: April 1, 2022

Others in Attendance: J. Favreau; M. Fellows; J. Thornton

**Virtual meeting called to order by S. Hopkins at 9:31AM.**

The Directors went around the room (and virtually) to introduce themselves, as this is the first time many have been in the same room together due to the pandemic.

**Minutes**

**MOTION:** M. Tacke moved to accept the March 4 minutes. J. Wines seconded. Unanimous.

**Updates from UHLS**

*Tim*

- It doesn't sound like we'll have a final signed budget today from NYS, so hopefully it'll be out until Monday after working over the weekend. Fingers crossed that our advocacy efforts made a difference and that we'll see an increase in funding.
- CDLC National Library of Medicine Grant: 1 or 2 kits of Chromebooks for digital health information services will be distributed to the System as a rotating collection for the member libraries. More details to follow when UHLS learns more.
- Trustee Training Requirement: an email was sent out earlier this year – this requirement doesn't start until 2023. We don't have all of the details quite yet. M. Tacke asked how to handle/track trustees who aren't serving a full term i.e. serves only two months of the calendar year – T. Burke hopes DLD will provide these answers in the coming months, as they are working on a FAQ document on the project. J. Burke asked what happens if the training is not completed - DLD can remove trustees for not following state mandates.
- Racial Equity Training: available to all member libraries free of charge, for staff and/or boards. J. Dugas Hughes raved about the training – she and her staff did it yesterday during a staff development day – highly recommends.
- UHLS Staff Update: Judith Wines will be joining the UHLS staff in May; Alexandra Ostwald has been hired to fill the Finance Specialist role; J. Favreau is planning a maternity leave for August.

*Jona*

There are still a handful of state annual reports that need to be submitted to DLD, please keep an eye out for her correspondences and let's get those wrapped up ASAP. She'll be in touch soon in regards to the system annual report via email.

**Old Business**

**New Business**

**Committee Reports**

UHLS Board & Finance Committee – Finances have been routine. The board spent a lot of time talking about the upcoming Racial Equity Training and will be completing it in full over the next two months.

UHLS Administration Committee – no meeting

UHLS Services Committee – no meeting

Racial Equity Committee: M. Fellows reported that they are planning a Juneteenth program on June 20<sup>th</sup> with local author Alice Green. Patrons who register will get copies of that book on a first come, first served basis. Paul Grondahl will be interviewing Green and marketing should be out soon.

Automation Advisory Committee – J. Dugas Hughes stated that they have been meeting, working on library card registration requirements and a fine free tool kit, as there's a lot of information to convince your board to go fine free, but it will help guide how that process can be done once put into motion.

Central Library Advisory Committee – no report

eContent Advisory Committee – J. Wines noted that the committee did meet to discuss the draft UHLS Materials Selection Policy and had minor feedback. RLA was turned on and no issues have been reported but we have heard several compliments from patrons. Yesterday a spreadsheet was emailed to the group regarding eConent spending. A reminder that Advantage spending is a separate OverDrive account with significant advantages. If you have any questions regarding Advantage, feel free to reach out to J. Wines.

### **Open Forum / Library Status Updates**

K. Roppolo's husband's book is now a Junior Guild Selection!

J. Wines ask if anyone has Central Hudson Utility as a vendor- A. Powarzynski, yes at WSTR. They just received their first bill in months but it looks to be accurate, if not less than what she was expecting.

M. Metzger shared that APL will be opening meeting rooms on Monday, at all locations.

A. Wilson noted that PTRB has a new book drop (returned old one to APL).

S. Hopkins thanked A. DuBrey and M. Fellows at UHLS for all of their help with Storywalk – they put up an Easter story for the next two weeks where kids can read and hunt for eggs in the field.

**MOTION:** J. Wines moved to adjourn the meeting. M. Tacke seconded. Unanimous.

**10:58AM meeting adjourned**

Next meeting to be held Friday, May 6 at 9:30AM