



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Sarah Clark

Vice Chair: Mindy Fowler

Secretary: Sara Hopkins

	APLM – Scott Jarzombek	X	NGRN – Mary Klimack
X	ALTM - Joseph Burke		PTRB – Anita Wilson
	BRLN – Sharon Vogel	X	POES - Margie Morris
X	BERN – Kathy Stempel	X	RCSC - Judith Wines
X	BETH – Geoffrey Kirkpatrick	X	RENS - Jane Chirgwin
X	BRUN – Sara Hopkins	X	RVLL – Heidi Carle
X	CAST – Melissa Tacke	X	SNLK - Melinda Fowler
	COHS – Christiann Gibeau		SCHG - Nick Matulis
	COLN - Evelyn Neale		STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes		TROY - Paul Hicok
X	GRAF – Leanna Sweet	X	VAFL - Kelly Akin
X	GUIL - Tim Wiles	X	VOOR – Sarah Clark
	HOOF – Sara Yetto	X	WTVT – Debbie Scott
	MEND – Laura Cernik	X	WSTR – Amy Powarzynski
	NASS – Tracey Clague	X	UHLS - Tim Burke

Directors' Association

Date: August 6, 2021

Others in Attendance: J. Favreau; J. Thornton; Mary Fellows; N. Hurteau; M. Metzger

Virtual meeting called to order by S. Clark at 9:03AM.

Updates from UHLS

Tim

- Reminder to please keep the hours up to date on the website, as changes are still happening.
- Construction grant update: the initial deadline was on Monday – 12 libraries and UHLS applied, with a total request of \$1.5 million (we have \$1.079 million to distribute). The Services Committee will have some work to do over the coming months. Reminder that October 1 is the hard deadline for DLD – August 30 is the UHLS deadline for completed applications.
- PPE money from the CARES Act is starting to trickle out, member libraries should see that money shortly. UHLS also purchased a UV air filtration system for the building and funded the self-checkout feature in Capira for every library.
- ECF funds were made available to get devices and connection tools into people's hands in order to connect to the internet. N. Hurteau spent some time investigating these funds and found there are two stumbling blocks: filtering is required and the organization that's distributing the devices has to have a form signed by each patron using the device certifying that it's being used for educational purposes. The form has to be saved for 10 years. Because of these requirements UHLS will not be pursuing any ECF funding.
- NYS is getting \$5.5 million in ARPA funds. This money will be distributed to the 3Rs council and CDLC will be our point of contact. \$964k is intended for library and museum partnerships and \$4 million is intended for digital inclusion (we don't have any guidelines yet). The money must be spent between Sept 2021 – June 30th 2022, "keep it simple and spend it as fast as you possible can;" was DLD's advice. More information to follow.
- COHS is set up in their temporary location and the City is working on getting the building open again; Christiann is back part-time.
- NYLA conference – hybrid model this year, he'd like to encourage everyone to sign up and support the organization.
- Anti-racism task force has requested UHLS to transition the task force into a committee "UHLS Equity Committee." UHLS is working on that.

Natalie

- Survey for the adult lit grant was sent out via email and is due today, please take a couple of moments to complete to help choose the courses being offered this next year.

Joe

- Capira went live last Sunday – thank you to the beta testers. Any issues that have been reported were sent to Capira with quick response. G. Kirkpatrick asked if we knew where the statistics for self-checkouts will be reported. J. Thornton stated to UHLS and we can change that in the future. For example, if ALTM has opted out, and GUIL has opted in – what is stopping patrons from checking out items at ALTM? The location code of the items will stop patrons from checking out. Joe T. doesn't know what the error message says but T. Wiles offered to stop by ALTM to test it out and see the error message. J. Chrigwin would like to run a FB ad when everything is up and running. J. Dugas Hughes is concerned that there are many unknowns with

very few answers and the self-check feature is being rolled out to patrons with minimal staff training.

Mary

- 27 StoryWalks are up at our member libraries! There's a new page on the UHLS website detailing them all, including a printable PDF copy.

New Business

The UHLS 5 year Plan of Service is set to renew in 2022. T. Burke reported that this document is based on goals and because it is a long period to plan, he's kept the "buckets" wide enough to capture all of the work that we do and will do over the coming years. The elements and goals aren't changing and a copy of the document was emailed out to the group for review – there were no questions.

The Free Direct Access Plan is also set to renew in 2022. J. Dugas Hughes had a question regarding inequity – she will send an email to T. Burke with what she'd like included.

Committee Reports

UHLS Board & Finance Committee – J. Dugas Hughes reported that UHLS has officially paid off the mortgage for the building. T. Burke also noted that one other tenant may be leaving later this year.

UHLS Administration Committee - no report

UHLS Services Committee – no report

Ad Hoc Pandemic Response Committee – no report and no questions asked

Ad Hoc System-wide Broadband Committee – no report

Anti-racism Task Force: T. Wiles reported that all 100 copies of *Driving While Black* have been distributed! There was a survey distributed out to the DA for feedback re: the 21 day equity challenge, and an announcement for next learning circle will come this afternoon.

Automation Advisory Committee – did not meet

Central Library Advisory Committee – no report

eContent Advisory Committee – yesterday an email was sent out with monthly statistics. J. Wines reported that we are still seeing a historic high in wait times, around 40 days.

Open Forum / Library Status Updates

T. Wiles had a question for the group - CSEA favors mandatory vaccinations – anyone else considering this? He may be asked of this question at the next board meeting. No one present had considered this, G. Kirkpatrick suggested talking to your attorney first if that's pursued.

BERN received a Kajeet Grant for 20 hotspots – will cover a year of data too! (mainly for students)

The next meeting is scheduled for Sept 3 which is right before the long holiday weekend. The group agreed it would be best to reschedule for the following week. Sept 10 we are moving to -

DA Meeting 08/06/21

T. Wiles shared that they are setting up for hybrid board meetings and is looking to install mics in the ceiling, does anyone have any recommendations? UHLS has this and it works – can share our vendor. APL is having staff use toggle switch mics with Zoom. An open meetings law discussion followed.

10:25 meeting adjourned

Next meeting to be held Friday, September 10 at 9AM.