



# UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Melissa Tacke

Vice Chair: Tim Wiles

Secretary: Joe Burke

X	APLM – Scott Jarzombek	X	NGRN – Mary Klimack
X	ALTM - Joseph Burke	X	PTRB – Anita Wilson
	BRLN – Sharon Vogel	X	POES - Margie Morris
X	BERN – Kathy Stempel	X	RCSC - Judith Wines
X	BETH – Geoffrey Kirkpatrick	X	RENS - Jane Chirgwin
X	BRUN – Sara Hopkins	X	RVLL – Heidi Carle
X	CAST – Melissa Tacke	X	SNLK - Melinda Fowler
X	COHS – Christiann Gibeau		SCHG - Nick Matulis
	COLN - Evelyn Neale	X	STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes	X	TROY - Paul Hicok
X	GRAF – Leanna Sweet		VAFL - Kelly Akin
X	GUIL - Tim Wiles	X	VOOR – Sarah Clark
	HOOF – Sara Yetto	X	WTVT – Debbie Scott
	MEND - Lenny Zapala	X	WSTR – Amy Powarzynski
X	NASS – Tracey Clague	X	UHLS - Tim Burke

Directors' Association

Date: February 5, 2021

Others in Attendance: J. Favreau; N. Hurteau; J. Thornton; M. Fellows; Melanie Metzger from APL; Catherine Stollers from BETH

## **Meeting called to order at 10:03AM by M. Tacke**

### **Cataloging Issue -**

S. Jarzombek and M. Metzger reported that APL staff alerted them to a YA graphic novel about LGBTQ themes where the cataloging record had been overwritten by another library, and one of the subject headings had been changed to "mental illness." This brings up the issue that an audit needs to be done on the cataloging process and decision making. J. Thornton shared that the cataloging advisory committee (cac) has discussed this issue at their meeting this week and the committee's conclusion was that the record was likely grabbed from SkyRiver and put in place without checking every line of the new record. The committee conclusion was also that this is a training issue and there were two things the committee will do to address it.

1) An email will be sent out to the cataloging staff at all the member libraries to remind everyone of the importance of fully checking all records being put into the catalog. and 2) the committee will develop a plan for reviewing subject headings that need to be changed, updated, eliminated, etc. After much discussion, the DA reached consensus on agreement that the cac had the authority to make decisions on subject heading changes, but would also be sure to report back to the DA on a regular basis. It was also agreed that cac will report back to the DA on their plan for this work in 4 weeks.

### **Updates/Reminders from UHLS**

*Tim*

- Please remember to update the public facing spreadsheet online with a date for the last update
- 3/4 of the nys aid funds that were withheld in 2020 will be paid out sometime in 2021, including Issa and central library funds
- The Governor's proposed executive budget for 2021 reflects a 7.5% cut from the enacted budget in 2020. Based on this information, UHLS is proposing a revised 2021 budget to the UHLS Board on Wednesday to reflect this change (the current approved 2021 budget reflects a 20% cut in funding). This proposed revised budget includes full restoration of delivery services, along with full restoration of staff salaries (retroactive back to 1/1/21). There are other full and partial restorations to other budget lines, but there are still some cuts to absorb the 7.5% cut. This new budget information will also result in CLAC having to meet once again to redistribute about \$30k in funds.
- The schedule for 2021 UHLS Advocacy Day is almost complete. NYLA's advocacy "asks" with talking points are on their website. S. Jarzombek suggested each director continue advocating for their staff's safety re: vaccine, even if their message seems to be brushed off. C. Gibeau offered to write a letter to the editor. S. Hopkins supported this decision because many patrons are unaware that library workers aren't vaccinated like many town workers are. Libraries want to help patrons register for their vaccines, but we can't open until it's safe for our staff to do so.
- Virtual Annual Celebration being held Wednesday, June 9th in the evening. Will include annual awards, system trustee elections, etc. More details TBD, but save the date.

*Jona*

Annual report season is upon us! The portal is open and if you have any questions, please reach out!

*Joe T.*

Current annual report figures are up on the UHLS website in the regular spot for your library's NYS reporting.

*Mary*

StoryWalk commitment forms are due a week from today.

### **eContent committee**

J. Wines reported that YTD spreadsheets were sent out earlier in the week. FYI if you've purchased preorders, they do not show up until available. ERO invoices were also sent out in January. T. Burke shared a reciprocal lending program update: the three other systems we've been talking to about this are still interested in participating and we have a meeting next week to pick up the conversation again. Before the turn of the year, ecac already developed the UHLS parameters for this program, so we're ready to go!

### **Anti-Racism Library Services Task Force**

T. Wiles shared the following:

- First Learning Circle is being held February 9 from 10-11AM based on "The Danger of a Single Story"
- Civil Service resource guides for both counties are up on the website
- There may be an upcoming system-wide program, "Driving While Black" in the works
- UHLS' version of Project Ready will be launched soon. A 9 month project with a full curriculum of modules on anti racism from the perspective of youth services in libraries. 24CE credits are being offered as an incentive to fully participate and complete the curriculum. At this time, it'll only be open to member library staff. Anti racism library board training will be presented further down the road.

### **Open Forum**

- APL: 3 of their locations will hopefully be open for service soon, as the public health trends in the area are positive. Optimistic that by springtime, they may all be open and allow patrons inside once again. S. Jarzombek wants to remind the group of the Tech Valley leadership program - highly recommended! S. Jarzombek also wants to highlight a federal bill that may be passed which includes funding for library construction and buildings.
- GUIL: Reminder, Pandemic Operations Plan needs to be in place by April 1. A number of employees are asking for kN95 masks. At \$1.68 each, that's an extra \$105k for the year - has anyone else had this request? The group said no. S. Jarzombek shared that NPR had a great article recently discussing the science of masks  
(<https://www.npr.org/sections/health-shots/2021/02/03/962197192/5-hacks-to-make-your-face-mask-more-protective?ft=nprml&f=1001>)

DA Meeting 2/5/21

- COHS has a couple of library assistant positions open. If you know of anyone looking, send them to the CPL website. T. Burke reminded that member libraries can send job postings to UHLS to go on the UHLS website and we'll also make sure they go up on the CDLC jobs list as well.

**Meeting adjourned at 11:27AM. Next meeting is Friday, February 19th at 10AM.**