



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Melissa Tacke

Vice Chair: Tim Wiles

Secretary: Joe Burke

X	APLM – Scott Jarzombek	X	NGRN – Mary Klimack
X	ALTM - Joseph Burke		PTRB – Anita Wilson
	BRLN – Sharon Vogel		POES - Margie Morris
X	BERN – Kathy Stempel	X	RCSC - Judith Wines
X	BETH – Geoffrey Kirkpatrick	X	RENS - Jane Chirgwin
X	BRUN – Sara Hopkins	X	RVLL – Heidi Carle
X	CAST – Melissa Tacke		SNLK - Melinda Fowler
	COHS – Christiann Gibeau	X	SCHG - Nick Matulis
X	COLN - Evelyn Neale	X	STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes	X	TROY - Paul Hicok
X	GRAF – Leanna Sweet		VAFL - Kelly Akin
X	GUIL - Tim Wiles	X	VOOR – Sarah Clark
X	HOOF – Sara Yetto		WTVT – vacant
	MEND - Lenny Zapala	X	WSTR - Debbie Scott
X	NASS – Tracey Clague	X	UHLS - Tim Burke

Directors' Association

Date: December 4, 2020

Others in Attendance: J. Favreau; N. Hurteau; J. Thornton; M. Fellows

Meeting called to order by M. Tacke at 10:01AM

UHLS Reports and Reminders

Tim

- Please keep your information current on the public facing service and hours spreadsheet and consider adding a "last updated" date to your entry.
- CARES Grant: UHLS will be receiving about \$44,000 and has plans to provide some reimbursement for UHLS and the member libraries who purchased PPE through UHLS, install a UV light air filtration system in the UHLS building, and pay for the Capira mobile app smartphone self-checkout feature for all of the member libraries (a one time \$500 fee that each library would normally have to pay on their own).

Jona

- Please send payment for any outstanding invoices before the end of the month to help wrap up our fiscal year.
- She has been in communication with DLD and participated in their recent webinar re: next year's annual report. More info will be distributed to directors once specifics have been clarified with DLD, but as of right now, the State is aware that MANY libraries have not been meeting minimum standards throughout the pandemic, especially regarding minimum hours open.

Joe T.

- Still waiting for the green light to send bills. He sent an email to about 3,000 patrons saying that they will be billed soon (over 10k items) and had a flurry of responses. When these are sent, even if the member library chooses not to send the bill, their account will still be updated with a notice. The group decided that on Monday, December 7th the bills will be sent out.

Sharing Virtual Programming

The idea of libraries sharing advertising and invitation links to virtual programming with each other was brought up again. S. Hopkins suggested that program information can easily be shared via Facebook. She will work with N. Hurteau to send something out to the DA list on how to effectively share this information.

Central Library Advisory Committee

J. Burke noted that the committee will be meeting today at 2PM. Ancestry no longer fits into the budget, but now \$10k is available now because of OverDrive's new magazine offerings. The committee will decide where to put those funds in a revised CL budget. There are three options 1) add to nf econtent, add to APL staffing, or 3) subsidize a system wide subscription to Ancestry. N. Hurteau will work on the figures for each library's contribution for a subsidized subscription (total Ancestry cost \$26k, libraries would split up the \$16k balance after the subsidy).

Econtent

As previously mentioned, we are saving \$10k in CL \$ with OverDrive's new magazine offerings. Zinio's titles will now be available to us at no additional cost - we are jumping from 25 titles to over 3,000 (although many of those titles are in other languages or are VERY niche publications). J. Wines will send out updated econtent contribution spreadsheets shortly, with good news! Over 200% has been contributed this year!

Coordinated Planning for Reopening (Ad Hoc Committee)

E. Neale shared that they are working on a document to help Directors put together a NYS required pandemic response plan (due March 2021) and what's needed. At their last meeting, much of the discussion was re: quarantine times. *It is the committee's recommendation that all member libraries will quarantine items for 72 hours and that UHLS will stop their quarantining of materials moving through delivery (motion made by committee).*

A discussion followed, voicing a few concerns: 100% of the member libraries must do this for it to be truly effective, including those who aren't on the DA call today (Melissa will send out a message to all if a decision is made on a change). Also a space concern, especially for the smaller libraries who have less space available to quarantine material.

N. Matulis seconded the committee's motion.

G. Kirkpatrick voted no; D. Scott abstained. All others on the call voting in favor. The recommendation passed.

Anti-Racism Library Services Task Force

T. Wiles reported that the web pages will go up later this month, as well as the listserv going live. Six classes are going to be offered in 2021 in addition to other training plans.

Open Forum

- APL will most likely be scaling service back to curbside service only, due to the APL COSP directives and the increasing rates in the area. S. Jarzombek will also send out information re: an upcoming ESLN webinar he's participating in about creating an effective pandemic operations plan.
- BRUN is still doing only curbside; is now also offering online access to the TU via NewsBank and has had great reception from patrons.
- SCHG The Let's Make a Song! songwriting and performing program had so many virtual participants this year that two CDs will be released! \$5 suggested donation if you'd like one for your library or your personal collection. Please contact Nick with orders and for more details.
- BERN Save the Date: February 27th for our Ted Talks program

The next meeting will be on Friday 12/18 at 10am.

Meeting adjourned at 11:26AM