



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Melissa Tacke

Vice Chair: Tim Wiles

Secretary: Joe Burke

x	APLM – Scott Jarzombek		NGRN – Mary Klimack
x	ALTM - Joseph Burke		PTRB – Anita Wilson
	BRLN – Sharon Vogel	x	POES - Margie Morris
x	BERN – Kathy Stempel		RCSC - Judith Wines
x	BETH –Catherine Stollar Peters/Geoff Kirkpatrick /Chris McGuinty	x	RENS - Jane Chirgwin
	BRUN – Sara Hopkins	x	RVLL – Heidi Carle
	CAST – Melissa Tacke	x	SNLK - Melinda Fowler
x	COHS – Hannah Stahl		SCHG - Nick Matulis
x	COLN - Evelyn Neale	x	STEP - Kim Roppolo
x	EGRN - Jill Dugas Hughes		TROY - Paul Hicok
x	GRAF – Leanna Sweet		VAFL - Kelly Akin
x	GUIL - Tim Wiles/Margaret Garrett	x	VOOR – Sarah Clark
	HOOF – Sara Yetto	x	WTVT – Kelly Vadney
	MEND - Lenny Zapala	x	WSTR - Debbie Scott
x	NASS – Tracey Clague	x	UHLS - Tim Burke

Directors' Association

August 7, 2020

Others in Attendance: J. Thornton; M. Fellows; N. Hurteau

T. Burke called the meeting to order on behalf of M. Tacke at 10:04 am

Farewell to Hannah Stahl! It has been a pleasure working with you, you will be missed!

T. Burke updated the DA on the following UHLS updates:

- Construction Grants: T. Burke sent an email earlier this week further explaining the 90/10 option. Just a reminder for those libraries submitting an application, you need to attach blank placeholders and also hit the submit button, otherwise, UHLS does not have access to review your application.
- PPE: there are still plenty of masks, spray, and gloves available at UHLS...please contact Amy Dubrey for more supplies. But we are running low on wipes and are seeing long lead times and increased unit cost, so there may be some delays and increased costs if/when we do get more wipes, but we'll keep you posted. S. Jarzombek will put T. Burke in touch with info on making sanitizing wipes from his facilities manager.
- UHLS NYS Funding update: will be withholding 20% on all local aid (This affects member library's LLSA). Let your board know this is coming. Question on whether or not this would impact construction aid. T. Burke explained that while all funding could potentially be liable to cuts, at this time it does not appear to affect previously pledged money. Also, since construction grants are separately bonded, it is a good indication that they may not be touched at all...but anything can happen!
- J. Thornton automation update: All quiet in Sierraland, based on consensus among the directors on this call, he won't touch bill notices until after Labor Day.
- Delivery: It has been noted that there is a bin shortage. UHLS has ordered more bins, but they should arrive next week. In the meantime if you are short on bins please contact Anne Pitlyk ASAP.

Quarantine procedures: A lively discussion on the 96-hour quarantine procedures at UHLS and member libraries. S. Jarzombek made a motion to reduce the amount of hours materials are held at UHLS. Motion was tabled until a survey on member library processes and practices (which will be created by J. Burke and J. Dugas Hughes) is sent out and the data reviewed. Lots of support for reducing the UHLS quarantine period to at least 72 hrs. in light of practices at member libraries.

E-content: N. Hurteau updated the DA that new Hoopla numbers were distributed. Library Connect is now live for some BOCES libraries. Overdrive rep explained that there were some concerns with privacy issues on the school districts' side, and they did not feel comfortable signing off for all schools. Therefore Overdrive explained it would be best for public libraries to individually reach out to their local schools, to turn this feature on. N. Hurteau will reach out to the e-content committee to work on a draft of language for DA to use when talking to their schools about this feature.

Reopening Committee - did not meet but will be happy to meet again to discuss anything the DA would like work done on...the suggestion was made that the committee could help with the analysis of the quarantine survey results.

Open Forum:

- APL: Arbor Hill, Howe, Pine Hills are all doing curbside services now. Slowly will go to appointment service over the next month.
- COLN: Some staff are still furloughed until the end of September. The library is finding it challenging to schedule the staffing capacity to provide more services at this time.
- STEP: Curbside services until after schools start up again.
- POES: As of Monday they have been letting patrons in the building (Masks and hand sanitizing a must before entering) and no computer use.
- ALTM: Sticking with Curbside
- WSTR: Curbside and appointment 4-10 patrons tops, a staff member turned in their notice so the library is a little short-staffed
- RENS: Allowing patrons in on a walk-in basis, however, will be scaling back
- BERN: open 30 hour/week, no computer
- GRAF: allowing patrons in, no more than 5 at a time.
- NASS: Still on teams, curbside only
- GUIL: Curbside only, 5 hours a day

Motion to adjourn by G. Kirkpatrick, seconded by J. Burke.

Meeting adjourned at 11:07 am.

Next meeting: Friday, August 14th @ 10 am