



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Chair: Melissa Tacke

Vice Chair: Tim Wiles

Secretary: Joe Burke

X	APLM – Mary Coon	X	NGRN – Mary Klimack
X	ALTM - Joseph Burke		PTRB – Kate Hilfinger
	BRLN – Sharon Vogel		POES - Margie Morris
X	BERN – Kathy Stempel	X	RCSC - Judith Wines
X	BETH – Geoffrey Kirkpatrick	X	RENS - Jane Chirgwin
X	BRUN – Sara Hopkins	X	RVLL - Kim Zimmer
X	CAST – Melissa Tacke	X	SNLK - Melinda Fowler
	COHS - vacant		SCHG - Nick Matulis
	COLN - Evelyn Neale		STEP - Kim Roppolo
X	EGRN - Jill Dugas Hughes	X	TROY - Paul Hicok
	GRAF – Lise Smith		VAFL - Kelly Akin
X	GUIL - Tim Wiles	X	VOOR – Sarah Clark
X	HOOF – Sara Yetto	X	WTVT – Kelly Vadney
X	MEND - Lenny Zapala	X	WSTR - Sue Hoadley
X	NASS – Tracey Clague	X	UHLS - Tim Burke

Directors' Association

June 7, 2019

9:08 AM - Meeting called to order by M. Tacke, Chair. Welcome to Mary Klimack, the new Director of North Greenbush Public Library. T. Burke shared that Mary made available over 5,000 DVDs for loan to the member libraries last week – there were many thanks and applause! Mary Coon is sitting for S. Jarzombek as a representative of APL.

I. MINUTES

MOTION: S. Hoadley moved to accept the Minutes of the May 3, 2019 meeting. G. Kirkpatrick seconded. Unanimous.

II. NEW BUSINESS – ANNUAL MEETING

1. Election of DA Officers (2-year terms, 7/1/19 – 6/30/21)

- Chair: Melissa Tacke
- Vice-Chair: Tim Wiles
- Secretary: Joe Burke

MOTION: J. Wines moved to accept the slate. G. Kirkpatrick seconded. Unanimous.

2. Re-Election of DA Representatives (2-year terms, 7/1/19 – 6/30/21)

- Automation Advisory Committee
 - Jill Dugas Hughes (EGRN)
- Central Library Advisory Committee
 - Small Rensselaer County Library – Nick Matulis (SCHG)
- E-Content Advisory Committee
 - Large Library (Non-APL) – Geoff Kirkpatrick (BETH)
- Services Committee
 - Sarah Clark (VOOR)

MOTION: M. Tacke moved to accept the slate. J. Burke seconded. Unanimous.

3. Election of DA Representatives (New terms)

- Automation Advisory Committee (2-year term, 7/1/19 – 6/30/21)
 - Kathy Stempel (BERN)
- E-Content Advisory Committee (2-year term, 7/1/19 – 6/30/21)
 - Small Library – Kim Roppolo (STEP)
- Coordinated Outreach Services Advisory Council (3-year term, 7/1/19 – 6/30/22)
 - Tim Wiles (GUIL)

MOTION: M. Tacke moved to accept the slate. S. Clark seconded. Unanimous.

G. Kirkpatrick shared with the group that CDLC is looking for a new Regional Automation Advisory Committee member. He has served on this committee for a number of years; feel free to reach out to him directly if you have any questions.

III. UHLS REPORTS

Executive Director's Report – Report distributed prior to the meeting. Here are a couple highlights:

- **Expedition Party** – More information to come but please save the date for Wednesday, September 10th from 4-7 PM at The Crossings in Colonie.
- **New Disc Cleaner** – After many years of service, the disc cleaner died last week. UHLS purchased a new one that can now service Blu-ray and gaming disks along with DVDs. Feel free to ask Anne for any help if needed – it's up and running today!
- **New-to-us Unabridged Books on CD** – Many thanks to S. Hoadley for weeding her personal collection and donating unabridged books on CD to our member libraries. They are available at first come, first serve on the shelves near Rawdon's desk.
- **Member Library Updates** – Kate Hilfinger at PTRB is stepping down from her director's position later this summer due to work/family time conflicts. The job posting will go out this afternoon. The job posting for WSTR also went out this week. The COHS board is interviewing applicants.

UHLS Board and Finance – J. Dugas Hughes reported that both meetings were routine, nothing significant to report.

Administration Committee – J. Chirgwin reported that the Administration Committee reviewed nominations and chose winners for the Trustee of the Year Award and Volunteer of the Year Award.

Services Committee – S. Clark reported that the Services Committee reviewed nominations and chose winners for the Youth & Family Program of the Year Award and the Adult Program of the Year Award. The two committees also met jointly to review the nomination for the William Meredith Library Advocate Award and unanimously agree that Jeremy Johannesen will be this year's recipient.

Automation Advisory Committee – no meeting

Central Library Advisory Committee – no meeting

eContent Advisory Committee – J. Wines reported that the committee did meet and tried to simplify the monthly spreadsheet. The committee also discussed other approaches that the member libraries can take to mitigate the current hold challenge. An email was sent this week – this is not a vote – the committee is looking for feedback on these topics. The hold time is up again to 38+ days, going in the wrong direction.

Ad Hoc Bylaws Committee – no meeting

IV. OPEN FORUM

EGRN: The East Greenbush Community Library Board voted to accept *and* distribute MyCards!

BERN: K. Stempel asked the group a compensation question: if you have a volunteer teaching a program for free, do you give them a stipend or something small like a free mug? L. Zapala highlighted the word volunteer, they shouldn't be expected to be paid. J. Wines added that at RCSC if the volunteer is skipping compensation to teach the program, they are given a gift card. If the volunteer isn't not skipping compensation, then they get a thank you card.

GUIL: T. Wiles noted a rape defense class (12 hour class, over 3 days) that was recently held at the library in coordination with local officers, and was very pleased with the officers and their effort of inclusion for all community members.

Discussion regarding the July meeting scheduled for July 5th. It was noted that UHLS will be open however many directors may be on holiday.

DA Meeting 06/07/2019

MOTION: L. Zapala moved to cancel the July 5th meeting. The next DA meeting will be held on August 2nd. M. Tacke seconded. Unanimous.

MOTION: M. Tacke moved to adjourn. T. Wiles seconded. Unanimous. Meeting adjourned at 9:48AM.

A 2020 Census Presentation by Mario Garcia, Partnership Specialist, from the U.S. Census Bureau was held at 10:00 a.m. for Directors.