

## **Directors' Association**

Upper Hudson Library System

Friday, October 23, 2006 at UHLS

**Attending:** Jeff Cannell (APLM); Judith Wines (ALTM); Nancy Pieri (BETH); Julie Zelman (BRUN); Darlene Miller (CAST); Deborah Canzano (COHS); Bob Jaquay (COLN); Debbie Shoup (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Sharon Hodges (PTRB); Judy Felsten (RCSC); Rebecca Lubin (RVLL); Jane Minotti (SNLK); Paul Hicok (TROY); Gail Sacco (VOOR)

**Visitors:** Jean Sheviak, Chris Walker, CDLC ; Mary Fellows, Jo-Ann Benedetti, UHLS

**Meeting convened at 9:07**

**Minutes:**

**Motion:** (Zapala/Canzano) to approve October 23, 2006 minutes. Carried.

**CDLC Presentation-** Jean Sheviak and Chris Walker:

- Jean explained the role of Capital District Library Council, one of NYS's Reference, Research and Resources (3R's) Library Councils. CDLC provides programs and services for over 500 libraries serving 10 counties. Jean and Chris presented an overview of programs and benefits of membership, including:
  - An upgrade is planned for CaDiLaC , the regional union catalog.
  - A Union List of Serials is maintained for resource sharing. Jean mentioned that UHLS records are out of date and libraries will be requested to update their periodical lists.
  - Other highlights include Capital Area Library Assistants Interest Group, Direct Access Program, and the CDLC Job Postings website.
  - A Resource Sharing ILL Directory is being developed and will be available electronically. Starting in 2007, a digitalization pilot program will begin.
  - Information on all CDLC programs is available on their website, [www.cdlc.org](http://www.cdlc.org) As an institutional member, UHLS pays an annual fee and UHLS libraries receive CDLC services.

**UHLS:** Jo-Ann and Mary presented the Director's Report in Phil's absence

- Jo-Ann discussed the \$15,000 LSTA grant. Of three proposals presented to directors by e-mail, the third proposal, "Improved Service Through Training" was the most popular. Discussion took place with much input from directors on developing this idea and workshop topics. It was decided that the proposal would focus on Customer Service Delivery, to address emerging technologies with emphasis on serving diverse audiences and cultures.
- Mary shared the Pool Collection Committee Report. The committee recommended that:
  - Adult fiction collection be discontinued and the collection will be distributed to libraries
  - Picture books will no longer be purchased but the collection will be kept in service
  - Holiday books will no longer be purchased but the collection will be kept in service
  - Audio books and DVD expenditures will be kept at or above current level
  - Music CD's will continue to be purchased
  - Funds be increased for Large Print collection development

**Motion:** (Jaquay/Gaillard) To approve the recommendations of the Pool Collection Planning Committee as presented by Mary. Carried.

- Jo-Ann added that the UHLS newsletter will announce a date in December when free books and furniture will be distributed at UHLS

**UHLS Administration:** No meeting/ no report

**Services:** Services meeting was held. 2007 "Riverway" Arts grant was approved.

**Finance Committee & UHLS Board:** No meeting/ no report

**Central Library:**

An "OverDrive" video demo was held on October 18 to assess downloadable video. Committee will meet to approve 2007 Central Library budget in near future.

**New Business:** None

**Old Business:** A meeting with Velocity was held in September. Concerns were expressed and some improvements have been noted. There have been many changes in personnel within the courier service and a new schedule is being developed.

**Nuts & Bolts:**

**RVLL:** Rebecca reported that the Library's proposed 2007 budget was reduced by 15% by the Town; efforts are being made to have it restored.

**GUIL:** A series of programming on World War II is scheduled for November with several local politicians invited to participate.

**EGRN:** Has started Outreach to a nursing home.

**NASS:** Pat reported that the budget proposition would be appearing on the upcoming Election Day ballot

**COHS:** The Loyal Order of the Moose has disbanded and a large stuffed moose head was donated to the library.

**Motion:** (Jaquay/Wines) Meeting adjourned 10:45 AM. Next meeting: December 1, 2006, 9 AM, UHLS.

Submitted by,

Jane Minotti  
November 28, 2006