

Director's Association

Upper Hudson Library System

Friday, September 6, 2002 at UHLS

Attending: Ginny LaJuene (ALTM); Nancy Pieri (BETH); Darlene Miller (CAST); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Margie Morris (POES); Judy Felsten (RCSC); Jane Minotti (SNLK); Verna Bink (SCHG); Phil Ritter (UHLS); Bobbi Crowther (VAFL)

Visitors: none

Meeting convened at 9:05am

Minutes:

Motion (Zapala, Gaillard) to approve August 9, 2002 minutes. Carried.

UHLS: Phil Ritter

- Online resource brochure regarding workplace safety is on the way to member libraries. Phil received a copy of this brochure, felt it would be helpful and ordered a copy for each library.
- Annual report is at the printer and will be distributed as soon as it is completed.
- Training specialist hired – Robert (Rob) Carle. He will begin on September 9th. Rob has experience in teaching and in library science.
- Reminder – AV Repair Workshop on September 12th. Call Rachel to register.
- Reminder – Switchover for IMAIL is on September 18th. No VAX mail after that date. Call Jonathan for assistance.
- Reminder – YS Workshop on September 25th regarding Homeschoolers. Call Mary to register.
- Epixtech training dates are October 29th through November 14th. The first two weeks will be held at UHLS. The implementation team will approve the final schedule. After the third week, UHLS will evaluate the need for more training. There is no firm date set for beginning Epxitech, although the target time is for the end of November or beginning of December.

Circulation – full day training

Catalog – ½ day training

OPAC – ½ day training

- Learn-A-Test Program is up and running. This is considered to be part of the Outreach Extension Program. This is a one-year subscription and will be re-evaluated for renewal.
- Chapter-A-Day has been renewed for one year.

- Riverway Storytelling Festival is scheduled for April 3-5, 2003. Co-sponsors are:

Times Union – will provide in-kind publicity

Hudson River Bank & Trust – monetary donation

WAMC – will provide publicity and at least one program will be held in their auditorium

- Reminder – UHLS workshop survey is due September 27th. Send it to Rachel.
- Most libraries should have received their erate checks
- Pool Collection – September 30th is the last day to choose books. No decision has been made for disposing of the remaining books. Many agencies have been through to get books.
- The video collection is being weeded. These items will be offered to member libraries. More details will be sent out in the near future.
- LSTA Grants – Library Leadership Development Center has been denied. Approved grants are:

New Planning for Results \$30,000

Tech Valley Tech Libraries \$16,630

Imagination Storytelling Camp \$49,258

Nancy asked about construction grants. Phil has not heard anything.

- UHLAN Contract – Draft was distributed. Automated Services Committee needs to approve this and refer it on to the UHLS Board. Phil briefly reviewed changes. If there are any questions, they should be brought to the ASC meeting on September 24th.
- Annual Salary Survey – draft distributed. This is the same survey that was approved last year with two changes. The first question regarding the numbers of hours in a library work week was eliminated. This had caused a great deal of confusion and the results were not useful. The part of question 8 that asked about employees receiving merit raises was also eliminated.

Motion: (Felsten, Gaillard) Annual salary survey should be distributed as presented with the addition of one question to read "how many hours per week does a full-time employee work" and also the addition to the entire survey of a "not applicable" column. Carried.

- Library Advocacy Advisory Committee – met Wednesday evening and suggested creating an educational/pro**Motional** brochure to distribute to funding sources. This would create a listing of the unique things that libraries do. Ginny explained the reason behind the request and the need to have this information. Phil explained the use of such a brochure at the local, county and state level. Email any items to be considered for inclusion in the brochure to Phil by September 20th.

UHLS Administration: N. Pieri

Meeting to be held next week.

Services: J. Felsten

No meeting

Finance Committee & UHLS Board: J. Cannell

No meeting

Automated Services Committee: N. Pieri

Nancy had questions for the committee regarding the upcoming training

Central Library: J. Cannell

No report

Nuts & Bolts:

Everyone was pleased to hear that East Greenbush's budget vote had passed and by a very nice margin.

RCSC: Negotiated for air conditioning.

BETH: Starting construction on a curbside book return

MEND: Starting October 3rd they will have an eight part American Film series on World War II

GUIL: Renovating YA area – new furniture. Grand Opening to be held during Teen Read Week. They will be offering a public showing of Monsters, Inc & Lord of the Rings.

Old Business:

Directors' Association Conference – please get your registration sent in to Pat Nonamaker at East Greenbush as soon as possible.

New Business:

Loss of the Times Union on Dialog@CARL. Rachel has been working with the state on this issue. Phil shared that this is a problem across the nation as newspapers are no longer willing to give away their product. Talk to Rachel if you have any questions or ideas.

Motion (LaJuene, Gaillard) Meeting adjourned 10:15 am.

Meetings for November and December have been changed back to the original dates on the first Friday of the month, as there is no longer a conflict with Epixtech training for November.

October 4 – Directors' Association Conference at HVCC

November 1 – at UHLS

December 6 – at UHLS