

Director's Association

Upper Hudson Library System

Friday, January 4, 2002 at UHLS

Attending: Jeff Cannell (APLM); Ginny LaJuene (ALTM); Nancy Pieri (BETH); Carol Trager (BRUN); Deborah Canzano (COHS); Bob Jaquay (COLN); Pat Nonamaker (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Jane Minotti (SNLK); Barbara Kubli (STEP); Paul Hicok (TROY); Phil Ritter (UHLS); Bobbi Crowther (VAFL); Gail Sacco (VOOR); Barbara Schoen (WVLT)

Visitors: Joann McCracken from CRAAB

Meeting convened at 9:02 am

Minutes: Lenny Zapala motioned to approve the minutes from December 7, 2001. Nancy Pieri seconded and it was carried.

UHLS: Phil Ritter

Phil introduced Joann McCracken from CRAAB. They received a Breast Cancer Awareness grant. Books will be presented to member libraries along with bookmarks that indicate a list of books that breast cancer survivors have felt were very helpful to them. The grant also provided money for programs that could be done in area libraries. They would like us, as directors, to make the public aware of the books that will be available to them.

Phil highlighted some points of the Satisfaction Survey which went out before Christmas. Under Technical support Phil is trying to emphasize the need for proactiveness with the tech support staff. ILL received strong satisfaction. Under Member Library Support and Development directors were satisfied with the help they received for rate and annual report. Also Adult and Youth Services received high satisfaction marks. Trustee training is an area that needs improvement. Rachel is working on topics that could be presented at our trustee meetings. The Latest Edition will exist. A hard copy of the member directory was requested by the directors.

Phil reported that this is the last year of the contract with Velocity. A new contract will be negotiated or another vendor will be sought. They have changed their mode of business. We need to contact Sara with any problems.

A draft brochure was presented that will market and promote the on line data bases. Rachel put together the draft and it will be individualized for each library. A title is needed and any other suggestions for it are to be submitted to Rachel by January 18, 2002. Barbara Kubli moved that the the brochures be published after the alterations are made and the needed title is found. Pat Nonamkaer seconded the motion and it was carried.

UHLS Board: P. Nonamaker

No report

UHLS Finance: P. Nonamkaer

No report

UHLS Administration: N. Pieri

No report

Services: J. Felsten

No report

Automated Services Committee: N. Pieri

No report

Central Library: J. Cannell

A rechartering effort is being made to establish a public library district. A public vote will be held in May.

Nuts & Bolts:

VOOR is trying instant messenger to send queries to the reference desk;

STEP received a \$5,000 check from a local family for their Capital Fund to build with.

COHS asked members present, "Who requires a valid library card in order to use the computers?" Their e-mail use is abundant and personal businesses are being conducted from the library.

EGRN gave an update on epix tech implementation. Nothing will happen until February 2002. Libraries should be cleaning up their data. Any holding questions can be sent to UHLS. Rawdon, Jonathan, and Peter can help member libraries with their needs for the new system.

COLN has been plagued with a virus.

Old Business:

There is an on going concern with the Times Union.

New Business:

Phil brought up Leg Day to be held March 19. He said it has been a strong tradition to go, but feels that nothing happens. He asked if more should be done to keep the legislators aware of our needs and concerns. Phil will convene the Advocacy Advisory Council and stay in touch with NYLA. There will be a focus part of the next directors meeting on the trustee issue. What trustee manuals are available and what do directors give to the trustees before a meeting?

A motion was made by Barbara Kubli to adjourn the meeting and seconded by Carol Trager. The meeting adjourned at 10:56 am.

The next meeting will be February 1, 2002 at UHLS.

Submitted by:
Carol Gaillard
Cheney Library