

Director's Association

Upper Hudson Library System

Friday, December 7, 2001 At UHLS

**Attending:** Jeff Cannell (APLM); Nancy Pieri (BETH); Carolyn Brook (CAST); Deborah Canzano (COHS); Bob Jaquay (COLN); Pat Nonamaker (EGRN); Barbara Nichols Randall (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Sharon Hodges (PTRB); Margie Morris (POES); Judy Felsten (RCSC); Phil Ritter (UHLS); Bobbi Crowther (VAFL); Barbara Schoen (WVLT) .

**Visitors:** none

**Meeting convened at 9:05am.**

**Minutes:**

**Motion** (Canzano, Gaillard) to approve November 2, 2001 minutes. Carried.

**UHLS:** Phil Ritter

- Outreach Mini Grant – has been sent out. Call Sara with questions. There are a few changes from last year and the deadline for return is February 8, 2002.
- Web Specialist – Peter Kowalski started on Monday (12/3). He will be going out to visit libraries.
- Construction Grants – information was sent out as soon as it was received from the State. The deadline for response is January 7, 2002 to get to UHLS. Then they need to be approved by the UHLS Board and sent on to the State by January 31, 2002.
- Families Read! – Literacy workshop being held on December 12th in Saratoga.
- Satisfaction Survey – 25 out of 29 libraries responded. A copy will be sent to each director before Christmas. It will be discussed at the next Directors' Association meeting on January 4, 2002.
- UHLS Board & Committee meeting for December have been cancelled.
- Implementation Team – The Epixtech team/project manager, Mark Derrick, will do a conference call on December 12th.  
Question was asked about group purchase of PCs. This has been put on hold until after the first of the year.

**UHLS Board:** P. Nonamaker

- Albany Country Club was chosen for the site of the next annual dinner.
- Robert Ganz, a new UHLS trustee, was appointed to the services committee.
- The work has started for the classification study.
- Ed DeBeers has resigned from the UHLS Board. A new representative is needed from a small Albany County Library.

**UHLS Finance:** P. Nonamaker

- UHLS has more than enough money to pay for the new automation system
- Bid was approved to purchase new furniture for the meeting room
- 2002 UHLS budget was approved.

**UHLS Administration:** N. Pieri

- Sent to finance the request for furniture for the meeting room

**Interest Groups (now called Advisory Councils):** P. Nonamaker

- There was discussion regarding the need for a new person to do this report. It was decided that we would use the Intranet minutes for the Advisory Council meetings for a while and see how that goes.
- REF – Planned meetings for 2002
- YSS –
  1. They are compiling the results of the web survey
  2. Mary Fellows has submitted the grants for the Mother Goose Jazz Band
  3. Mary & Jeff Cannell met with the assistant Dean from SUNY Albany regarding the issue of recruitment of Youth Services librarians in the state. They are looking to make internships at public libraries more attractive. There was discussion of the SUNY program and that public libraries are left out.
  4. Summer reading workshop on March 21, 2002
  5. Jennifer Rice presented on Graphic Novels for teens
- ILL – There was discussion regarding the fact that UHLS has \$100 to pay for postage for medical information for ILL for patrons. It does not get used. They have also been discussing the lost book policy and which library should receive the payment for a lost book.

The Directors' Association had discussion about how to make the advisory group work better. It often gets stuck on an issue and the discussion goes on for several meetings. Phil will investigate the facilitation at the meetings.

**Motion:** (Pieri, Cannell) Lost materials replacement costs will be given to the owning library. Carried.

**Services:** J. Felsten

No meeting held.

**Automated Services Committee:** N. Pieri

Final copy of the formula for calculating member libraries' costs for the automation system maintenance was approved. The next meeting is January 15, 2002.

**Central Library:** J. Cannell

Advisory Council – the same amount of money will be spent on databases - \$100,000. They are trying to get the best deal.

**Nuts & Bolts:**

Cohoes: They will be having a magician, Michael Mills, on December 28th. Everyone agreed that he was very good.

Nassau: Dr. R U Well performed for the school. It was an excellent program about not smoking. Highly recommended. Also Pat reported that they have resolved their problem with Verizon and shared that you need to ask them to cite the FCC ruling that is holding a library to a contract.

Hoosick Falls: Town budget was passed giving the library an increase in funding from \$4000 to \$45,000 beginning in 2003. Community education by the library board made this a successful vote.

Poestenkill: Will be featured in the February issue of Hudson Valley Magazine.

Colonie: 1. They received a \$7000 grant/gift from the Colonie Jewish Foundation to improve their collection. 2. They have put local request on the new popular videos. 3. They have purchased a system called SAM to have patrons sign up for the Internet on their own, for print management and filtering.

Guilderland: Adult Literacy Grant – funding for 20 tutors working with literacy and ESL tutoring. They are working with SUNY for expanded workshops for tutors to help them prepare their students for tests.

East Greenbush: They will not be restricting Schodack residents. The Town of Schodack doubled the amount of money they had been giving the library. Schodack is continuing to pursue chartering with Schodack.

**Old Business:**

- Pool Collection Committee met and identified issues. Minutes are on the Intranet.
- Times Union – Kristy Gustafson is the new person doing the library page. She would like to have information emailed to her (kgustafson@timesunion.com). There are still issues with the paper announcing a program as library-sponsored when a group is just using the library rooms.

**New Business:**

None

**Motion** (Schoen, Zapala) Meeting adjourned 10:35 am.

**Next meeting January 4, 2002 at UHLS.**