

Director's Association

Upper Hudson Library System

Friday, April 6, 2001 at UHLS

**Attending:** Jeff Cannell (APLM); Helen King (ALTM); Nancy Pieri (BETH); Carol Trager (BRUN); (CAST); Pat Nonamaker (EGRN); Carol Hamblin (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Daryl McCarthy (NGRN); Sharon Hodges (PTRB); Margie Morris (POES); Judy Felsten (RCSC); Rebecca Lubin (RVLL); Jane Minotti (SNLK); Barbara Kubli (STEP); Bobbi Crowther (VAFL); Barbara Schoen (WVLT).

**Visitors:** Phil Ritter (UHLS); Karen Nuckolls (UHLS); Sara Dallas (UHLS); Richard Naylor (COLN); Geoff Kirkpatrick (BETH)

Meeting convened at 9:05am

- We welcomed Rebecca Lubin, new director at Rensselaerville.
- Expected presentation by Times Union representative was canceled, as they did not show up.

**Minutes:**

Motion (Gaillard, King) to approve March 2, 2001 minutes. Carried.

**UHLS:** P. Ritter

- Thank you to those that attended Library Legislative Day.
- Annual reports – please get reports in if you haven't already.
- Technology specialist and training specialist positions – the technology specialist that was chosen turned down the job and there were no qualified applicants for the training position. Both positions are being advertised for again.
- 2002 PLA in Phoenix – Sara Dallas and Jo-Ann Benedetti will be facilitating programs at this conference.
- UHLS Plan of Service – plan was distributed to everyone to look at and comment on

Motion (Pieri, Zappala) – To approve 5-year UHLS library system plan of service. Carried.

- Brochure – listing of all libraries with their phones numbers and hours of operations. A copy will be sent to all directors to make corrections and send back to Jo-Ann Benedetti.

Motion (Kubli, Gaillard) – Allow UHLS to distribute brochure with list of libraries and hours. Carried.

- Public Performance Videos – Sara Dallas reported that there are 800 PPVs just sitting at UHLS collecting dust. She looked at 100 videos – 50% of them have never been circulated.

Motion (Schoen, Felsten) – Authorize UHLS to explore solution to the problem of non-use of public performance videos. Carried.

**UHLS Board:** P. Nonamaker

- 17 of 29 annual reports were in as of March 14th.
- Technology plan was approved.
- Outreach mini-grants were not approved, they will be presented again in April.
- Article on front page of March newsletter regarding CIPA – trustee from Rensselaerville took offense against positioning by UHLS. Clarified that it was just a report from ALA, not necessarily UHLS position.

**UHLS Finance:** P. Nonamaker

No report

**UHLS Administration:** N. Pieri

Meeting canceled – no report

**Interest Groups:** P. Nonamaker

- Audio Visual – Meeting to be held April 21, 2001
- Youth Services – Met at Albany International Airport – introduction of new YS consultant, Mary Fellows; Battle of Books will be done by individual libraries with a plan to combine programs next year; continuing education needs.
- ILL – usage report, reciprocity
- Reference - Consumer Health Information presentation
- WEB – Met at RPI, virtual reference and intranet

**Services:** J. Feltsen

- Prepared for board meeting – see reports above

**Automated Services Committee:** N. Pieri

- Selected 2 finalists for automated system. Hands-on demonstrations are being set up and also a checklist of questions to ask at demonstration.

At this time Richard Naylor and Geoff Kirkpatrick gave a PowerPoint presentation of questions to ask of the new system and how to test.

- Discussion of how to utilize hands-on demonstration as far as testing and general use testing.
- Goal is to have a recommendation to UHLS Board by the July meeting.

Continued last month's discussion of standards led by Nancy.

- Discussion of standards for what is required for ID for issuing new cards
  - Driver's license
  - Other picture ID
  - Current utility bill
  - Mortgage or lease agreement

Discussion of the fact that this is a very complicated issue and consensus will be very difficult to reach. Further discussion is needed. Next month we will discuss no card checkouts, telephone renewals, and fines. (Brief refresher of current policy – fine money is kept at collecting library, money for damaged or lost books is sent to owning library.)

**Central Library:** J. Cannell

- April 26th will be the grand opening of the Gates Computer Lab – there are programs scheduled each week
- By fall there will be a new branch at Albany's North End near School 20 (Broadway in Menands).
- In the process of raising money for a Bookmobile.
- Central Library Advisory Committee – online database – EBSCO Select was purchased and now it will be offered free through EmpireLink. Central Library can be upgraded to EBSCO Premiere or use other EBSCO databases. The committee needs to make that decision as EBSCO will not refund or pro-rated what has already been paid.
- A new small library representative from Albany County is needed on the committee.

**Nuts & Bolts:**

- Guilderland – Concerned that the TU did not attend and this is exactly the problem with the publicity from them. Guilderland now has to spend a great deal of money on a newsletter to get their information out, as they cannot depend on the paper.
- East Greenbush – Open House went very well, the new library has been well received by the community.
- Menands – new children's librarian started on April 5th.
- Poestenkill – moving on April 13th and 14th.

**Old Business:**

None

**New Business:**

None

Motion (Cannell, Pieri) Meeting adjourned 11:35am. Next meeting May 4th at UHLS.