

Director's Association

Upper Hudson Library System

Friday, December 1, 2000 at UHLS

Attending: Jeff Cannell (APLM); Helen King (ALTM); Carol Trager (BRUN); Deborah Canzano (COHS); Bob Jaquay (COLN); Pat Nonamaker (EGRN); Carol Hamblin (GUIL); Carol Gaillard (HOOF); Lenny Zapala (MEND); Pat Sahr (NASS); Daryl McCarthy (NGRN); Margie Morris (POES); Judy Feltsen (RCSC); Archa Wachowicz (RVLL); Bobbi Crowther (VAFL)

Visitors: Phil Ritter (UHLS); Suzanne Fisher, acting director @ Voorheesville

Meeting convened at 9:03 am

Minutes:

Motion (Gaillard, Nonamaker) to approve November 11, 2000 minutes. Carried.

UHLS: P. Ritter

- Automation RFP – 4 vendors have indicated that they are interested, 3 have said not interested, 4 have not responded. Deadline is 12/31/00.
- Online databases will begin migrating to UHLS as per agreement with Central Library. BIP Online is scheduled to begin today for a one month trial period and then beginning in January will be up and running. UHLS will require a proxy server to allow patron authentication. Phil has assured us that the staff will make sure this happens.
- Visits to member libraries and their board meetings have gone well. He is about halfway through his visits. Please be sure to call him if you have not already done so.
- PULISDO (Public Library Systems Director's Organization) – 23 members – met last week for 2 hours with Richard Mills, Commissioner of Education. They discussed the Regents proposal for NYS libraries. It is requested that libraries, directors, and trustees send letters supporting this proposal to the Governor and legislators. It will provide a great deal of support for libraries in New York.
- YS Consultant – search committee selected 3 candidates for interviews to be conducted on December 11th & 12th. It is hoped that someone will be on board for January.
- Technology Workshops will be held in March and June through LSTA grant. More details will be sent out.
- "Problem Patron" Workshop – to be held on January 30th at UHLS. More details will be sent out. Open to anyone that is interested.
- ERATE – everything has been sent in for 1999. We should be receiving one more check for 1999. The 2000 information will be filed in June 2001 instead of quarterly like it is now. There is also the possibility of audits in the upcoming year. **Updated technology plans should be into UHLS by January 1st .**
- Job descriptions for the 2 technology positions will be brought to the administrative committee for approval.

UHLS Board: P. Nonamaker

- No meeting held since last report.

UHLS Finance: P. Nonamaker

- No meeting held since last report.

UHLS Administration: N. Pieri

- No meeting held since last report.

Interest Groups: P. Nonamaker

- YS – 2001 summer reading program; block booking performers; NYLA information exchange including an idea for a future LSTA grant based on “I SPY” form MVLA. Next meeting January 4th.
- ILL – code revision – (see new business). Next meeting December 6th.
- Reference – meeting on December 14th for tour of new Science Library at SUNY
- WEB –meeting on January 11th - Mary Ann Waltz, RPI: online “live” reference & RPI Intranet

Services: J. Feltsen

- Approved funding resolution for GAC
- Draft of UHLS brochure – Phil reported that UHLS is going to hold the distribution of it until further notice

Automated Services Committee:

- See new business

Central Library: J. Cannell

- CLAC (Central Library Advisory Committee) – appointed Barbara Kubli to the committee as representative for “small” libraries
- Jeff Cannell received an Award of Distinction from the library school at Rockefeller College.

Nuts & Bolts:

POES

- Will be moving into their new building between Christmas & New Year’s

RSCS

- Being given a 3 foot scale replica of the Halfmoon

GUIL

- HAPLR – annual library ratings – discussion of significance (or lack thereof), several libraries were contacted by reporter from *The Enterprise* for comment. Carol will send out copies of article to directors.

Old Business:

- There is money left over from Annual Director's Conference as Troy Country Club reduced the charge. It is currently on the books at UHLS and needs to be taken off.

Motion: (Canzano, King) Balance from Director's Conference to be given to the chair of that committee and held for safe keeping until the next conference. Carried.

- Times Union – Jeff Cohen has called Bob with some dates to set up a meeting with TU staff to discuss the issues we are having with library publicity. Carol Hamblin, Bob Jaquay, and Pat Nonamaker will be the representatives.

New Business:

- Communication & Decision Making
- How to make decisions within system
- How to communicate with system staff
- Revisit roles of interest groups, work groups, committees
- Creation of flow chart for decision making & communication

It was decided to form a committee to determine/define what is in place now and make recommendations for future plans. Volunteers are needed for this committee or people will be appointed. Call Bob if interested.

- ILL Code – discussion on the process this went through - which is what brought the previous topic to the forefront.

Motion: (Nonamaker, Morris) To approve revised ILL Code as presented. Carried.

- ASC – discussion of what to do with this committee as the UHLS Board does not want it as a standing committee. There was an issue of adequate UHLS Board representation on this committee.

Motion: (Cannell, Hamblin) Recommend ASC be eliminated as a standing UHLS Board committee and be made a UHLS staff committee with the UHLS Director as chair of the committee and representative of ASC to report directly to the UHLS Board of Trustees. Carried.

Motion (Zapala, King) Meeting adjourned 11:05 am. Next meeting January 5, 2001 @ UHLS.

