

Director's Association

Upper Hudson Library System

Friday, June 4, 1999

Attending: Jeff Cannell (APLM), Deb Canzano (COHS), Carol Gaillard (HOOF), Carol Hamblin (GUIL), Helen King (ALTM), Barbara Kubli (STEP), Daryl McCarthy (NGRN), Pat Nonamaker (EGRN), Nancy Pieri (BETH), Gail Sacco (VOOR), Karen Schneider (BRUN), Barbara Schoen (WTVL), Archa Wachowicz (RVLL).

Also attending: Hemwatie Jaipershad (UHLS), Ivana and Dajan, visitors

1. Welcome

- Carol Gaillard was welcomed as the new Director of the Cheney Free Public Library in Hoosick Falls.

2. Minutes

- No minutes available.

3. Liaison Reports

UHLS Board of Trustees: N. Pieri.

- Annual presentation by UHLS auditors.
- Trustee of the Year announced: Susan Birkhead (BETH), Bill Meredith (APL)
- Services Committee will be studying financial implications of daily delivery. It is a priority with the Committee.
- UHLS Long Range Plan was approved.

Interest Groups: P. Nonamaker

- Interest group chairs and UHLS consultants were notified of Director's Association approval to return responsibility of the groups to the Consultants with a division of responsibilities as recommended by each group.

Services Committee: G. Sacco for J. Felsten

- Four libraries missed the Incentive Grant deadline. They will not receive the grant funds.
- Sara and Hemwatie recommended daily delivery. The Committee will examine costs. Approved an additional delivery for BRUN.
- Long Range Plan adopted.

Automated Services: N. Pieri & G. Sacco

- ASC did not meet in May.

- The Web interface draft, designed by Laura Murray of SUNYA, will be ready June 7. This preliminary interface will be available for staff in member libraries 6/10 - 6/30. Comments and feedback are encouraged. Some libraries have chosen to put the draft interface on public workstations during this test-run. If you wish to have web interface at a public workstation during the trial period let Gail know.

Special Topics: D. Canzano

The following recommendations were made at the last Pool Collection meeting:

- Discontinue foreign language book, board books, easy reader nf, YA nf, story hour large-sized books, junior fic, junior nf, half of YA fic.
- Strenuous weeding of remaining collections perhaps up to a 50% reduction. Quality over quantity is preferred.
- Rotate the collections from library to library rather than routing them back to UH which would lessen administrative costs.
- Distribute the collection less frequently, which would lessen administrative costs.
- Further discussion of Central Library assuming responsibility for the pool collection is needed.
- Savings derived from cuts in costs to administer the pool collection should be used to fund daily delivery.

Survey results and recommendations will be presented to the Services Committee Tuesday; July 13 at 4:30 pm. The meeting is open to all.

4. Central Library: J. Cannell

- Renovations continue. Completion expected this fall with a grand "re-opening" planned.
- A booksale room has opened in APL's basement, arranged by Dewey #. Hours: Thursdays, 9 -3. Profits yielded \$900.00 the first week.

5. UHLS: H. Jaipershad

- On July 20 UHLS consultants and Hemwatie are meeting to create assignments from the Long Range Plan's action steps to achieve the goals outlined.
- Hemwatie has extra copies of the NYLA Annual Conference program.

6. UHLAN Manual Review: G. Sacco

- Discussion will resume in the fall.

7. Regents Testimony: G. Sacco

- J. Cannell, H. Jaipershad, K. Schneider, and G. Sacco made presentations to the Regents Commission on Library Services. Text of their presentations will be available on the Regents Commission web site: <http://www.nysl.nysed.gov/rcols/>

8. International Visitors: G. Sacco

- Gail is hosting two librarians from Croatia. They gave a short presentation on the effects of the war on their libraries and how they are restoring services. Over 10% of the libraries in the country were destroyed in the war. Ivana, from Zagreb, a city of 1 million, explained that her district (with 4 libraries) is one of nine in the city. There are 29 libraries in the city with very little automation and no on-line catalog. However, they offer a wide variety of children's programming, including an afterschool program from 1 - 4 every day. Each library has a subject specialty since they cannot afford to have quality subject collections in each library. Detailed brochures describe what is available if patrons want material from another library. Dajana has had a completely new building constructed with state-of-the-art technology, an on-line catalog and Internet access. Her library also has a large circulating toy collection and does extensive programming for children, adults, and young adults.

9. Nominating Committee: J. Cannell

Motion (King, Pieri) to approve DA slate of officers for 1999-2000: President, J. Cannell; Vice-President, B. Jaquay; Secretary, P. Nonamaker. Carried.

10. Nuts & Bolts

- VOOR mounted a successful display for the town's centennial.
- GUIL booksale is 6/5 & 6/6. Gail recommended a periodical called Bottom Line which covers management of library finances. UH no longer receives it because it is \$400/year. However, back issues are available.
- STEP is looking for a wooden bookcase.
- COHS is looking for a wheelchair-height computer table.
- RVVL is sponsoring a cocktail party fundraiser 6/5. They are also in the process of designing a web page.
- ALTM is sponsoring a fundraising chicken barbecue 6/18, 5 -7 pm.
- WVLT is being re-painted, re-furbished and re-decorated. They have designed a web page.
- BETH's staff day is 6/18. BETH owns What to Buy for Business which is helpful when making expensive purchases like a copier or telephone system. Contact her for loan information.

Meeting adjourned 10:45 a.m.