

Summary of Circulation Advisory Council meeting 11/5/2025 (edited by JT)

Quick recap

The team discussed several library-related topics including children's library cards, mobile work list app functionality and pricing, and Windows 10/11 transition concerns for staff computers. The conversation ended with Joe wishing everyone a happy Thanksgiving.

Next steps

- [Joe: Send the mobile worklist pricing quote to Kayleigh right after the meeting](#)
- [Joe: Check the release notes for the new version of Sierra](#)
- [Joe: Double-check the mobile worklist pricing and send the quote out to the group](#)
- [Joe: Put information about the mobile worklist tool out to all libraries in circulation to gauge interest](#)
- [AAC and Upper Hudson: Continue configuring Vega Discover for rollout](#)
- [Staff at all libraries: Check staff computers for Windows 11 compatibility by running Windows updates](#)

Summary

Late Start to Unplanned Meeting

Kayleigh Hartnett greeted everyone and noted the good turnout, with several participants present including Emily, Rob, Sarah, Kirsten, and Jessica. Joe mentioned that there was no agenda for the meeting.

Youth Library Card Access Policies

Emily discussed with Kayleigh and others how libraries handle children's library cards and parents picking up holds. They explored options like requiring ID verification, allowing account linking, or adding notes during hold placement. Kirsten shared RCS's approach of designating approved pickup people for youth cards. Joe mentioned a new Sierra version and the upcoming rollout of Vega Discover, which is nearly ready for configuration by AAC and Upper Hudson.

Mobile Work List App Cost

Joe discussed the cost of a mobile work list app, which was \$25,000 annually plus a \$2,000 implementation fee, and noted it was more expensive than expected. Kayleigh explained the app's functionality, which allows librarians to create and manipulate lists in real-time while physically examining items, reducing the need for paper and back-and-forth between paper and Sierra. Joe agreed to double-check the price and share the quote with Kayleigh, who will gauge interest among librarians before considering a purchase.

Staff App and Windows Transition

The team discussed two main topics: a staff-facing mobile app feature and Windows 10/11 transition. Kayleigh clarified that a proposed feature would be staff-facing, not patron-facing, and would integrate with Sierra's createList function. Rob Carle announced concerns about staff computers' ability to upgrade to Windows 11, noting that many computers may not meet the hardware requirements, though Joe suggested this wasn't an immediate emergency since many users worldwide still use Windows 10. The conversation ended with Joe wishing everyone a happy Thanksgiving.