

Circulation Advisory Council
2/1/2023 (online)
Minutes

Present: Rob Carle (UHLS), Pam Jacobson (SNLK), Sylvia Taylor (BETH), Joe Thornton (UHLS), Lauren Vincent (GUIL), Virginia Wescott (TROY)

A short meeting with just a few attendees, always a sign that things are well in Circulation Land. Some discussion:

1. **Privacy of Barred Patrons:** We had read [this response](#) from a lawyer on the topic of privacy of barred patrons. We discussed it and agreed that we're all complying with the recommendations in the response, especially acting only in accordance with written policies.
2. **Deleting old items (billed, lost, etc.):** The Cataloging Advisory Council had asked us to weigh in on their discussion of whether to delete old, billed, lost, missing, etc. items, and to suggest the criteria to identify the candidate items.

Discussion:

- Rob said that items cannot be deleted if they're checked out, but that he is able to check them in in batch.
- A problem is that a Patron Note is not generated automatically by *Sierra*.
- We discussed Suppressing versus Deleting, but we would need a plan to unsuppress the items if they're returned. At this time we don't have that plan.
- The Circulation Advisory Council is okay with deleting lost items if they've been missing for more than five years.