

Circulation Advisory Council
December 4, 2019

Present: Carol Melewski (RCSC), Debbie Scott (WSTR), Robert Sheedy (APL), Sylvia Taylor (BETH), Joe Thornton (UHLS), Virginia Wescott (TROY)

We had no agenda, but in keeping with our policy of meeting anyway for the purpose of sharing problems, suggestions, etc. face to face, we discussed the following:

- At our November meeting Diane (GUIL) asked, “*We are interested in “predefined fines” - who uses? what fines/fees are defined? how many fines/fees are allowed? per library?*”
 - We looked into it after the meeting and found that the number allowed is so large (don’t remember it exactly) that we will never reach the maximum.
 - Predefined fines apply to all libraries (i.e. it’s a system-wide setting), so we should agree on whatever we add to the list.
 - Most libraries don’t and won’t use this feature and said that GUIL should just add whatever predefined fines they want.
- Also in November, we discussed a potential problem with the circulation policy of a couple of libraries, especially APL, where some items go directly to ‘Billed’ as soon as they’re overdue. This conflicts with the billing policies of other libraries. It was brought to our attention by Sylvia (BETH), but she said they’re dealing with the situation without much trouble.
- Joe asked if there are any issues with our new courier service. Virginia said that other than some minor packing issues the service is good.
- Joe reported that the problem with *Boopsie* - the UHLS mobile app - has been mostly fixed. He’s still working with the company to fix it all.
- Virginia announced that TROY *might* go fine-free.

Next meeting: February 5, 2020