

Circulation Advisory Council
June 5, 2018

Present: Rob Carle (UHLS), Debbie LaRose (COLN), Jen Murtha (VOOR), Robert Sheedy (APL), Sylvia Taylor (BETH), Joe Thornton (UHLS)

We had no agenda so had informal discussions on the following:

Automatic Checkouts: [from the last meeting]: This is a Sierra feature that is used mainly for Homebound patrons. When a requested item is checked in for a Homebound Patron, Sierra checks it out immediately instead of prompting staff to put it on the hold shelf. It was too buggy to use before Sierra 3.4, which we upgraded to recently. Phil has been working with III to get this working, and he explained the feature to the group.

We discussed the status of this feature: it's being worked on by III and GUIL.

Automatic Renewals: Joe described this new feature in *Sierra 4.0*, the latest version which we'll skip unless there's a pressing demand for Automatic Renewals. Briefly, the feature renews loans automatically if the loans' related Loan Rules allow renewals and if there are no hold requests on the items.

We're following the related discussion in the IUG list, which led to ...

IUG list subscription instructions: Joe will send a reminder to everyone about subscribing to the list, which is useful for seeing what other III customers are doing, best practices, resolutions to common problems, etc. Of particular interest to us at the moment are *Automatic Renewals* and the *Delay Holds* option.

Miscellaneous:

- Rob will hold another *Create Lists* workshop in the fall.
- Robert asked if we can add the library's name to 'hold pickup' *Teleforms* notices, since some patrons choose different libraries as pickup locations. We'll check.
- Sylvia asked if we should discuss standardizing fees for "Out-of-System" cards. I think the idea is to discourage Out-of-System patrons from shopping for the library with the best deal.