

**Resource Sharing Advisory Council
December 5, 2012**

Present: Betty Albright (BETH), Rob Carle (UHLS), Mary Coon (APL), Dawn Geurds (EGRN), Sue Hoadley (WSTR), Debbie LaRose (COLN), Carol Melewski (RCSC), Lisa Pitkin (GUIL), Mary Trev Thomas (BETH), Joe Thornton (UHLS)

Function of ITypes: Because of some recent email questions about ITypes, we reviewed their purpose, which is solely to determine circulation policies such as loan periods and fine rates. Although the IType names sometimes seem to describe items (e.g. ABNF -- Adult Book Nonfiction), that is just a coincidence. An actual adult fiction book could be given an IType of RENTAL or VIDFIC if the library wanted those ITypes' circ parameters to apply to the book.

Redlining courtesy and agency cards

Because of the increased appearance of un-redlined courtesy and agency cards, Joe will send an email reminder to everyone reminding them to add that line to all tem, courtesy, and agency cards.

Missing items

Mary Trev asked what other libraries do when they can't find an item that's on their pull list. BETH uses *trace* and other libraries change the item's status either to *trace* or *missing inventory*.

Next meeting: Joe will look for an available Wednesday in January.