

**Resource Sharing Advisory Council  
September 19, 2012**

**Present:** Betty Albright (BETH), Rob Carle (UHLS), Sarah Clark (APLM), Carolyn Fagan (TROL), Dawn Geurds (EGRN), Sue Hoadley (WSTR), Debbie LaRose (COLN), Virginia Prew (TROY), Mary Trev Thomas (BETH), Kathleen Tyrrell (VOOR), Joe Thornton (UHLS)

**“Expired” accounts notices -- settle on text:** We revised the wording on the email notices that warn patrons that their cards are due to expire in two weeks. There are two alternative messages because some libraries renew by phone but others only renew in person. The alternatives are "contact" or "visit." Joe will email the libraries and ask them to pick one. For the libraries that don't reply we'll use "contact." The new text is below:

"This is a courtesy notice regarding your library account. We must periodically verify your account information in order for your account to remain active. Please [contact/visit] the library within the next two weeks to renew your account."

**Renewal issues with UHLAN cards (and patrons who rarely if ever use their “home” library):**

Consensus:

- It's OK to renew these cards.
- We should renew them for a month.
- Joe will send a reminder to everyone to red-line out-of-system cards.

**“Do not renew” block:** Someone noticed a block that reads “Do not renew” on COLN patron cards and asked if they could have it too. APL, BETH, and EGRN asked for it at the meeting and we decided to add it for all libraries after the meeting. Rob will take care of this. The block alerts staff that the patron is a non-resident whose card should not be renewed.

**History blocks:** We discussed whether or not to keep some blocks for the maximum time. Especially with lost, damaged, and claims-returned items, we need to keep the barcodes linked to the patrons' records. During the meeting Rob extended the time to keep lost, damaged, and claims-returned blocks to the maximum -- 999 days.

**Time frame for a new ILS:** Joe said that there is no plan in place -- and therefore no time frame - to replace Horizon. However, when several advisory councils met to help plan the UHLS Plan of Service, a major area of agreement was that we should look for a new system. With that in mind we decided to create a shared Google Doc where the Resource Sharing Advisory Council can start to list Horizon's shortcomings, to be used when comparing potential replacements. Joe will create the doc and probably open it up to other groups for input.

**Next meeting: Joe will look for an available Wednesday in November.**