

Resource Sharing Advisory Council

October 15, 2008

Present: Betty Albright (BETH), Rob Carle (UHLS), Jean Marie Cole (GUIL), Carolyn Fagan (TROL), Dawn Geurds (EGRN), Debbie LaRose (COLN), Amy McLaughlin (APLM), Virginia Prew (TROY & TROS), Mary Trev Thomas (BETH), Joe Thornton (UHLS), Kathleen Tyrrell (VOOR)

Minutes of the last meeting: Approved without discussion.

Courier: This was not on the agenda, but there was a spontaneous, unanimous, and enthusiastic show of approval for the new courier service. Joe will relay the good news to Jo-Ann.

Deleting old 'lost' items: The Database Maintenance Advisory Council had a discussion about purging very old 'lost' items that have no realistic chance of ever returning. Reference staffs would like them to be purged because they're not helpful to patrons and they clutter up search results. Circulation staffs don't want them purged because without them, patrons with fines could say, "You can't fine me for something that doesn't exist."

The council agreed that it would be good to purge items that were "lost on DRA." Rob and Joe thought that they had already been purged, but others said no, there are still plenty out there. Rob asked that everyone send him examples, and then Joe will ask ASC if it's okay to go ahead and purge them.

Re: Other old "lost" items (i.e. not "lost on DRA"): the unanimous preference is to keep them forever.

Fees for damaged or lost items: When a patron pays a fee for a lost item at a library other than her home library, the library that receives the payment should forward the payment to the patron's home library, regardless of the amount of the fee. The group asked that Joe send a reminder about this procedure to all libraries.

New blocks: At a previous meeting we had agreed to add a fee block for returned checks to the circulation interface in Horizon. Rob had been waiting for precise wording for the block, so we worked on that today.

Rob will create a *Fee* block named *Returned check – Collect cash only* (if there's room for that length). The block will have no default amount and no default text in the comment field.

Rob will create a *Note* block named *Out of System Fee Paid*. The block will have no default text in the comment field.

We had a brief, scary discussion about which blocks are visible to patrons when they access their accounts through the HIP. The scare came when we thought (mistakenly) for a minute that the *Comment* fields of *Note* blocks appeared. They do not. However, the *Comment* fields of *Fee* blocks do show in the HIP.

Damaged items: Another request for Joe to email everyone reminding them not to checkin damaged items, but to send them to their owning libraries. Joe: "Will do."

The next meeting is scheduled for Wednesday, December 3, 2008 at 9:00 a.m. at UHLS.