

## Resource Sharing Advisory Council

October 25, 2006

**Present:** Rob Carle, Marsha Doyle, Carolyn Fagan, Dawn Geurds, Debbie LaRose, Lorraine Smi, Joe Thornton, Amy Williams

**Minutes of the last meeting:** The minutes of the previous meeting (September 20, 2006) were approved without discussion.

**Follow-up on some items from last month:** We heard from a few libraries after last month's meeting, where we asked that all libraries refrain from putting adhesives of any kind on items that don't belong to them. Some libraries will find that hard to do because there's no viable alternative in some cases. Apparently some adhesives are worse than others (and some post-it notes have worse glue than others), but we can't do more than ask libraries to do everything they can to avoid damaging others' items.

Also, due to practical reasons and local policies, some libraries can't comply with our request to avoid putting loan periods and fines on books and other items.

After the last meeting Rob added request# to the "Item Request Queue" screen in stafpac, so library staff can use the utility on the web reports page (<https://horizon.uhls.lib.ny.us/reports/>) to change an item-specific request to a first-available request. People are using the utility without problems.

Velocity is again our courier, after they merged with CD&L. So far there are no problems resulting from the change.

**Can we add to the search borrower field to be able to search by driver license number?** Dawn asked if we could make driver's licenses searchable because EGRN now accepts driver's licenses when patrons don't have their library cards with them. UHLS will look into it, but we think it can be done.

Related to this, Amy Williams has asked several times in the past if we could also search by birth date. We will also look into this.

**Can we add to the notes field Driver's License Used?** This question from EGRN is related to the previous one. We think this is doable – like the "hold pickup permission" block that we added a few months ago.

**Horizon 7.3.4 & HIP 3.0.8 upgrades:** We will upgrade Horizon and HIP on November 9. It's a minor upgrade, but all stafpac (Horizon) clients will need to be upgraded. UHLS will send upgrade CD's to all libraries. The stafpac upgrade should be done any time after work on 11/8 and before work on 11/9.

**Change to *borrower request* screen:** Amy asked if we could add bib# to the "Borrower Request List" in stafpac, to make it easier to find the right request when the borrower has several "Greatest Hits" titles requested, for instance. We think this is doable.

**System slowness:** EGRN, VOOR, and RCSC all said that they've had sporadic, short-lived occurrences of system slowness. The general opinion is that things are much better than they were even a few months ago. Joe said that the latest events can't be traced to any obvious cause like high CPU or network bandwidth use. UHLS asked the libraries to let UHLS know whenever the system gets slow, even if it recovers quickly, so we can continue to try to eliminate the problems.

**Policies for children and young adults:** Marsha asked what other libraries do to control the internet activities of children and young adults. The specifics vary, but most libraries require some form of parent authorization before allowing kids to use library PCs.

**New email client:** Some people are unhappy with the new web mail interface that came with the upgrade to our mail server. Rob will hold a workshop on email in late November at UHLS.

**The next meeting is scheduled for Wednesday, November 29, 2006 at 9:00 AM at UHLS.**