

Resource Sharing Advisory Council

April 27, 2005

ATTENDEES: Betty Albright, Rob Carle, Jean Marie Cole, Dawn Geurds, Geoff Kirkpatrick, Ethel LaPier, Debbie LaRose, Amy Maurer, Lorraine Smi, Joe Thornton, Amy Williams

MINUTES FROM LAST MEETING: Joe Thornton distributed the minutes from the previous meeting (March 24, 2005) and they were approved without discussion.

COIL ANNOUNCEMENT: Joe distributed an announcement from the CDLC COIL (Committee on Interlibrary Loan) about an open house.

F4: Jean Marie asked that we send an email clarification to HorizonL about the use of F4, which shows who an item is on loan to, where it is in transit to, and who has a hold on it. Rob suggested that this is a training issue and will look into the problem.

REQUEST EXPIRATION: Jean Marie asked if we could extend the request expiration date for items that were requested before we changed the default request expiration period from 180 to 365 days. For example, some requests for the next *Harry Potter* book will expire because they were placed before we extended the default period. Joe thinks this is doable.

COURIER: Not good. Some comments: book deliveries seem ok, but not notices. Items arrive in a filthy condition. CD's and DVD's are often out of their cases. Some libraries dislike the plastic bins a lot. The inclusion of SALS and CDLC libraries on our routes is of minimal benefit to us. We don't blame Jo-Ann. We're keeping Jo-Ann informed of problems. Joe will invite Jo-Ann to the next meeting. Number of requests is very high (~19,000).

SERIALS: Rob described his plans to train circ staffs on the methods of handling magazines – particularly Fast-Adds – that were recently approved by ASC. He will have training for circ staffs.

The next meeting is scheduled for Thursday, May 26, 2005 at 9:00 AM at UHLS.