

## Cataloging AC Minutes 5/4/2023 (online)

**Present:** Rob Carle (UHLS), Anne Coletta (BETH), Sue Dague (EGRN), Jane Feeney (BETH), Pam Jacobson (SNLK), Xiaofei Li (APL), Peggy Mello (COLN), Edra Nehme (BETH), Lisa Thomas (BETH), Joe Thornton (UHLS)

### 1. Update the [Cataloging manual](#) - [2XX](#)

#### Discussion:

- Anne has been adding honorifics.
  - Sue said we should get rid of GMT
  - Joe reminded everyone to make suggestions directly in the [Google Doc](#). Everyone has 'edit' privileges.
  - Sue said she doesn't know what "Title proper" section means (in the 245 section). Rob said that he had just copied it from another source (LoC?).
  - We discussed whether to use "Playaway edition" or "Audio edition" for audiobooks.
2. Rob said that his belief was probably mistaken that the problem of e-content records with holds on them was caused by e-content records overlaying book records because of extra ISBNs in the record. He now thinks that staff are placing holds for patrons on these records (patrons don't have the ability to place holds on e-content records in *Encore*).
3. Sue asked about the Review File that Rob had created of bib records without items that can't be deleted because they have holds on them. The Review File is still there (29). Some libraries have deleted their patrons' holds and Rob deleted some bib records, but he said that he doesn't want to delete holds for the libraries. The libraries can use the *Manage Holds* function to identify and delete problem (e.g. old) holds. Sue said that she thinks that UHLS should just go ahead and delete the holds if they're a year old or older.