

Cataloging AC Minutes 1/5/2023 (online)

Present: Phil Berardi (BETH), Rob Carle (UHLS), Anne Coletta (BETH), Sue Dague (EGRN), Jane Feeney (BETH), Pam Jacobson (SNLK), Edra Nehme (BETH), Lisa Pitkin (GUIL), Lisa Thomas (BETH), Joe Thornton (UHLS)

1. *Suppressing item records for billed and unpaid items. (email from a patron 12/29/22)*

Rob: If anyone is interested please take a look at Create Lists review file #75. I ran this query in June: missing items, not suppressed. I have brought this up in previous meetings.

Stephanie: From my notes from past Cataloging Committee meetings, it had already been agreed that UHLS would handle suppressing all "Billed" items that had been in "Billed" status for 5 years or more. Rob had agreed that he would run these reports and suppress all old, Billed items in Sierra.

If 5-years is too conservative, I think it would be a good idea for the Committee to discuss suppressing items Billed for 1 year or more.

Ultimately, it would be great if the DA could determine what to do with all of the old Billed items so that these could be removed from patron records and purged permanently from Sierra. It would be worth it to ask why there is a need to have items in Sierra that have been "Billed" for over 15 years, for example.

Libraries that choose to use statuses such as "Missing", "On Search" should remain free to choose their own processes for how to handle these items and records.

The bulk of the items that I see that are "clogging" up Encore records are Billed or long overdue items.

Discussion:

- Lisa P: Lost, damaged, and billed items are never coming back. Delete them.
- Lisa T: At BETH we mark them "On Search" and delete them in six months if not found.
- Lisa P; Can we do both? Suppress for a while and then delete?
- Phil: Excellent idea to suppress them, but BETH doesn't want them deleted.
- Rob: The bill information is on the patrons' records, so it's okay to delete the items.
- Rob: Directors would need to sign off on this plan (deleting old billed/lost/damaged items.
- Sue: We should ask the Circulation Advisory Council for their input.
- Lisa T: Can we agree to suppress items now and wait for a decision by directors?
- Edra said that doing "On Searches" she finds a lot of very old stuff, of low

value.

- Anne asked if there's a statute of limitations on money owed. (We don't think so.)
- We'll need a list of item statuses to delete/suppress (e.g. Lost in Horizon, Lost item, withdrawn, missing(?)). Edra suggested:

Sierra Item Status to review for bib record suppression or removal entirely

1. Horizon Claimed Return
2. Missing Inventory (Horizon)
3. Lost in Horizon
4. Lost Item
5. Stolen item
6. Bindery
7. Online
8. RFID missing

Suppress only

10. Missing
11. Lost and Paid
12. Billed

Lesser used categories to review

1. Closed Stack
2. Display

- Rob created a Review File (#75) of *missing* items, and Sue suggested that UHLS should reach out to the libraries that own items on the list and are not working on them.

2. *I have found some examples of multiple access points for the same author in order to continue our conversation from last month's meeting regarding authority control for author names: Stephen King, Martin Walker and Agatha Christie. (Sue)*

Discussion:

- a. Rob: "I need guidance from the group."
- b. Sue: "I don't have a master list of all the problems."
- c. Lisa P asked if there's a way to see the authors who circulate most in the database (e.g. top ten). UHLS will look into it.
- d. Sue said we should ask SALS and MVLS what they do for Authority Control. We will.

3. *I have noticed incorrect punctuation in foreign film titles with a b subfield. If the b subfield is a parallel title (the title translated into another language), there should be an equal sign before the b subfield and not a colon unless the*

information in the b subfield contains more information in the title such as a subtitle. Some examples follow with incorrect punctuation: Elevator to the gallows, The lovers, Cries and whispers, and Wild tales. See the title Parallel mothers for the correct punctuation. (Sue)

Rob will look into it.

4. *I am noticing a lot of bibliographic records for juvenile titles lacking 650 _0 subject headings with a v form subdivision of Juvenile fiction indicating an LC subject heading. Instead they have 650 _1 v form subdivision of Fiction indicating an LC subject heading for children's literature. See Dog can hide and Dragon storm: Ellis and Pathseeker for examples. Does this matter? I am wondering if there are any negative or unknown implications when searching for juvenile titles if the record lacks subject headings with a Juvenile fiction subdivision. (Sue)*

Discussion:

- a. Lisa P: If you get records from a large cataloging source you'll get these. *Sierra's* Location Code Scoping should take care of these. They're okay to leave alone.
 - b. Anne: "Is there any problem with having indicator = 1" Lisa P said that that just means it's an LoC Subject Heading (instead of adult), is no big deal, and can be left alone.
5. *Authority Control - Rob got a quote from Backstage*

Rob got a quote from a vendor, which he displayed to the group. Very (too) expensive. Sue said that even so, we need something.