

## Cataloging AC Minutes 5/5/2022 (online)

**Present:** Stephanie Anderson (APL), Lisa Bouchard (BETH), Rob Carle (UHLS), Sue Dague (EGRN), Jane Feeney (BETH), Ann-Marie Helldorfer (COLN), Peggy Mello (COLN), Edra Nehme (BETH), Lisa Pitkin (GUIL), Lisa Thomas (BETH), Joe Thornton (UHLS)

**BTCAT:** At our last meeting Baker & Taylor demonstrated *BTCAT*, their cataloging utility. Today we discussed our thoughts about the demo and whether we should ask for a trial:

- Lisa T said that Travis (B&T) said that in *BTCAT* a MARC record would be available a week or two after the title's release date, and that *SkyRiver* is better in this regard.
- Lisa P said that she's not concerned with popular titles (presumably because they're easily available from other sources).
- Re: integration with *Sierra*, Stephanie said that B&T has many III clients but that she's not sure how well *BTCAT* is integrated with *Sierra*.
- Joe asked if *BTCAT* is primarily a tool for libraries that already have a B&T subscription. Rob said that our Acquisitions libraries would be affected (favorably) most.
- Stephanie said that the preprocessing of bibs with macros and templates is a good feature.
- We'll ask for a trial.

**MARC records:** At our last meeting we started a discussion about cleaning up our MARC records, and continued today:

- Joe asked if we could come up with some criteria for UHLS to write a program or use Create Lists to identify MARC records that need work. Also, how do we handle (correct) them after they're identified?
- The 300 tag is a focus at the moment: incomplete, no pagination, etc. Rob will use Create Lists to create a Review File of records with incomplete 300's.
- Sue said that a lot of Material Types are also incorrect.

**Training (website, tools):**

- At the last meeting Lisa P said that we don't have a tag-by-tag cataloging manual. Today Rob reminded everyone about the [Training website](#), where much is covered.
- Stephanie pointed out that the MARC symbols are different in *Sierra* and *Horizon*, and that the manual uses the *Horizon* symbols. Rob agreed that the delimiter symbols are different.
- At our next meeting we'll discuss revising the manual (website).

**Checklists (related to the above):**

- Stephanie said that Carol Reppard (TROY, retired) used checklists for cataloging, that they're different from a manual, and that she (Stephanie) finds them useful.
- Joe asked if anyone else was using a checklist. Sue: Yes, but it's more like guidelines than a checklist.
- Jane told us that Edra had created a "linking workbook" - effectively a checklist

- for use at BETH. Edra shared her screen and wowed us all with a demo of the spreadsheet, and generously agreed to share it with us as a starting point for a system checklist. BETH's spreadsheet is very BETH-specific but we think it's a great tool to adapt for other libraries. We'll discuss this at our next meeting.