

Cataloging AC Minutes 11/4/2021 (online)

Present: Lisa Bouchard (BETH), Rob Carle (UHLS), Sue Dague (EGRN), Xiaofei Li (APL), Peggy Mello (COLN), Lisa Thomas (BETH), Joe Thornton (UHLS)

- Reindexing: III reindexed our database with the changes we requested: index 6xx tags with all indicators except '2' (include 0,1,4,7). The group said that the changes are working in *Sierra* and *Encore*, so the project is completed, successfully.
- 245\$h: Rob deleted all 245\$h subfields in the database, as requested. Xiaofei said that some patrons may be requesting incorrect Material Types (e.g. video instead of audio) due to the lack of the 245\$h. We'll keep an eye on it. If the problem persists we'll consider re-adding the 245\$h subfields. Rob stressed the importance of updating the Material Type when adding or editing bib records. A correct Material Type should clarify for the patron what type of item they're requesting.
- Subject Headings: Since we strayed from LoC-sanctioned Subject Headings and added our own more up-to-date, less inappropriate, headings, Rob will add a "crosswalk" on the [Training web site](#) as a guide for catalogers. When a deprecated (by us) heading is encountered it should be replaced with the recommended heading on the crosswalk.
- We decided that we want to replace the term *downloadable* with *e* in our catalog descriptions, to conform to de facto standards (e.g. eBook, eAudiobook). We'll email the *Cataloging* list to notify them of this change.