

Cataloging AC Minutes 8/5/2021 (online)

Present: Lisa Bouchard (BETH), Rob Carle (UHLS), Xiaofei Li (APL), Lisa Pitkin (GUIL), Catherine Stollar Peters (BETH), Lisa Thomas (BETH), Joe Thornton (UHLS)

245\$h:

- Rob has been giving comic books a 245\$h of 'Graphic Novel.'
- We've looked at catalog record displays in *Encore* and in the new *UHLS Mobile* app, and the material type shows prominently without the 245\$h. We decided that we can stop maintaining that subfield and can delete the existing ones. Rob said (I think) that he could restore them if this decision proves to be unpopular. Before we do anything, though, Joe will ask the entire catac by email if they're okay with this decision.

Deleting old *Lost and Paid* records: We discussed how to hide (or deal with) old *Lost and Paid* item records. The options are to suppress or delete them. Catherine said that if we suppress them we need to also suppress the bib record if the suppressed item is the only one attached to the bib record. There wasn't much passion about suppressing versus deleting. Most of us are indifferent. I think where we ended up was a recommendation to suppress them and delete them after six months.

Sierra 5.3: Joe reminded everyone that III will update *Sierra* and *Encore* to version 5.3 on 9/7/21. He had sent the Release Notes in an email. Rob said that one of the big improvements in the new version is the way it handles Outstanding Holds

Subject Headings:

We continued our work on changing inappropriate and/or outdated Subject Headings, using this [Google Sheet](#) (650\$a fields in our database), this [Excel spreadsheet](#) that contains our suggestions and the status of the changes made by Rob, and a [document](#) created by Catherine to get us started.

Discussion:

- We discussed the term *Japanese Americans*.
- Rob can delete offensive titles.
- Xiaofei asked if we can hide offensive terms in a local MARC tag (e.g. Note field). Joe thought that leaving the terms anywhere in the records would be slightly counter to the goal of this project.
- Catherine volunteered to improve (colors, layout) the Excel spreadsheet we're using for the project.