

Cataloging AC Minutes 3/7/19

Attending: Joe Thornton (UHLS), Stephanie Anderson (APL), Lisa Pitkin (GUIL), Heather Nelson (GUIL), Jen Murtha (VOOR), Lisa Bouchard (BETH), Peggy Mello (COLN), Sue Dague (EGRN), atabasedatabasedJoe Nash (COLN)

Agenda:

1. I've observed a number of bibliographic records that were all deleted 2/7/19? Can you please explain what might have been done that day?

B 17606676

B17606688

B17606664

B12191504 (This one I would especially want back? – Peggy)

Old Business:

Rob suggests you use Admin, Options, to make settings what you want. They generally remove your preferences when an upgrade happens. Sue wants an option to not fulfill hold if none of her EGRN patrons have a request. Catherine asked if she uses the “do not fulfill hold” option in Checkin module. **Rob will look into it and see if a particular login will have a pop-up message.** Rob took care of this after the last meeting. He is calling them Circ options. Sue talked about nonrequestable items in the system.

Peggy asked about Itypes project: No one has to get rid of Itypes. AAC is looking for recommendations for standards. Joe just wanted to do a clean up. Eventually UHLS wants to standardize loan rules. They will not be attempting to standardize fines. EGRN would still like to use the Miscellaneous Equipment. Sue and Lisa B. talked about the telescopes, photo boxes, microscopes, etc. that are circulated. We talked about how the miscellaneous items are cataloged. BETH usually uses the 024 field to put the model number. Sue is using equipment as a subfield h. **UHLS will delete the CD-ROM Item Type.** Joe asked for libraries to please use a different Item Type that would circulate the item the same way. **Joe will send another email to UHLS libraries to clarify what can be done.**

Stephanie asked about in Encore whether certain statuses could be suppressed. The answer is Yes.. We could come up with recommendations. **Joe says they will recommend that items having a billed status for longer than three years can be suppressed in Encore.** They would still show up in Sierra. If an item was suppressed (Item Code 2 of N) and checked in, then it would continue to be suppressed. Various reports can be run to isolate these items. Rob uses loan rule of 0 to find items that are checked in. Stephanie has a book group at APL where she has 20 copies of “The Hate U Give” which are suppressed and nonrequest temporarily, until the book group is over. **Joe will run a report of suppressed items at UHLS libraries.**

Joe asked about the “Library of Things” in UHLS. Is there a list of all of these esoteric items that are circulating in libraries. The *egath* collection code would list everything at EGRN. BETH can search for board games kit and limit to BETH to see their 30 board games. GUIL has a list on their website. Subfield h’s of equipment and kit may isolate the items. Some of the items as kit may come up with story kits. Sue mentioned perhaps we could add a 500 note of Library of Things to give these items a hook. **Joe asked if all of the libraries could do this on their items.** Sue talked about having free items on their book sale (VHS, puzzles, etc.)

Joe says LTI is going out of business. We have usually sent the database out 3/31. They are offering one last authority control for \$8,000. The consensus was No. We will follow up on Authority Control in a few years.

Rob mentioned the MARCEDIT software product. There was a meeting yesterday to demonstrate it. BETH is using MARCEDIT to remove ISBN numbers. Rob says it is good for batch changing records. Rob added DVD and Blu-ray to MARC records yesterday. The product is free. Rob says MARCEDIT is much safer to use than Global Update. **Joe or Rob could send an email to send ideas on how libraries could use this utility and design a workshop for select UHLS catalogers.**

Sue asked about publication dates that disappeared from our facets in Sierra with the 4.0 upgrade. Is III intending to fix this? **Rob will forward the email exchange with III to catalogers.** This will not be fixed until a future Sierra upgrade.

Lisa B. invited everyone to BETH’s May 18th 11-2 Animal Adoption Clinic. Kids can make dog toys to donate. The friends group will be collecting pet food to give away. They have key chains, car magnets, Pawsome bracelets, etc.

Next meeting: Thursday April 4, 2019.