

Cataloging AC Minutes 10/4/18

Attending: Rob Carle (UHLS), Lisa Bouchard (BETH), Joe Thornton (UHLS), Lisa Pitkin (GUIL), Jen Murtha (VOOR), Peggy Mello (COLN), Sue Dague (EGRN), Catherine Stollar Peters (BETH), Melanie Metzger (APLM)

Old Business:

LTI: We will let this go for a little while. Rob spoke to Sue Rahn. She will make this an agenda topic for their CATS group.

245 Subfield H: We do want to keep updating these subfields. Rob will run reports to fix items that are not updated. Rob would also like us to update the material types as well. Lisa mentioned that formats were put at the end of the 245. BETH is doing this as part of the MARC profile. They are editing when they receive the items. Catherine mentioned that you have to have these large print items in one cart and apply the profile for downloading. Melanie said they are considering to migrate to B&T within a few years and have drop shipments to each branch. GUIL switched to Micromarketing for audiobooks. BETH asked if Rob can reevaluate his parameters for identifying items. Their playaways were changed to audiobook h subfields.

E-Commerce: UHLS is still waiting for promotional materials.

Juvenile Item Type: Joe had to create a Juvenile Book Item Type to accommodate fine-free cards. He may have to create more Item Types down the road. APLM is considering doing fine-free across the board. Fines and fees are very complicated. It all depends on which item you select when you are waiving fines. None, Credit Card, Cash, etc. Joe will send an explanation of the fines paid report.

Standardizing Loan Rules: ASC has moved to different areas and have not readdressed this item in the meetings. BETH discussed Scholar cards being issued, which is a different approach to a MyCard. APLM was considering entering cards using city tax rolls. They applied for a Sparks grant and did not get it.

Null reserves: Sue (EGRN) asked about holds coming up as null. They were people who applied online and never came to get their card. Requirement of filling out the entire registration form is currently not in place. UHLS is aware of the issue. It populates a message on the patron record stating online registration and the circulation clerk is supposed to edit the patron record upon checking items out. UHLS has submitted a ticket to III.

Sierra 4.1: A new version of Sierra is available. Joe will send upgrade notes. Automatic renewals could be turned on in this version. If libraries did not want to opt in, UHLS would have to create new loan rules for these libraries. Catherine asked about Encore not allowing renewals, but staff being able to renew. We should only have one rule for renewals. This has to do with the holds audit and Michael was already suggesting we correct it..

VOX books: Has an MP3 player built in. BETH circulates the auxiliary cable for loaning as well. They get charged when they are returned. Can be played 100 times before being charged.

Labels: Sue asked if anyone uses anything other than paper labels. Thermal labels fade after a while. Polypropylene labels do not fade. BETH uses them and has them specially made. Some libraries have had to relabel entire collections. Lisa B. mentioned that the DDC books are going digital.

Outstanding holds: Sue Dague asked about a report for outstanding holds that are older than 1 year. Sierra - Function - View Outstanding Holds will show what is older. Select Location and Holds placed before.

Item Requests: Sue Dague asked about if a patron enters a date for not needed before. The date comes and then the patron does not get item filled. She will try and come up with examples.

New Business:

No agenda items were submitted.

Next meeting: November 1st at 9:30am