

## Cataloging AC Minutes 12/7/2017

ATTENDING: Rob Carle, Joe Thornton (UHLS), Jendy Murphy, Rebecca Schaffer (APL), Sue Dague (EGRN), Jen Murtha (VOOR), Lisa Bouchard, Catherine Stollar-Peters (BETH), Peggy Mello (COLN)

1. Report on CDLC-CAT meeting – presentation on OCLC. Sue Dague, Peggy Mello & Jendy Murphy attended
2. Items on hold shelf that have no patrons attached. Libraries should look for items that have been on holdshelf longer than 2 weeks. (See Decision Center Missing Items report.) **Rob will look at running this for each library, perhaps scheduling it to run regularly.**
3. On order items showing up on pull list. Seems to be something that happens from time to time (EGRN). Maybe it is happening on the item level holds paging list. Not EDI order records.
4. Which statuses show as “available” in Encore? Display (EGRN). What about item types? Does a reference Item Type mean it shows as not available in Encore? Rob says there is a table for location codes that can also be set as non-circulation.
  - a. To find only items on shelf in Create Lists, you can search for status = available and checkout date does not exist. Rob uses loan rule = zero.
5. Item Type simplification. **Still recommended for all libraries.** Many libraries may not actually know what itypes their items are using, or how they actually circulate, as well as the loan rules for item types they don’t use, but which may be triggered by another library’s item crossing their circulation desk.
6. 4K Ultra HD movies – coming soon. These don’t play on DVD or Blu-ray players, or regular TVs. None in system at the moment. Will need a material type and 245|h description.
7. Problem of bib records with multiple ISBNs for multiple issues of a series, all on one bib record in OCLC, or brought in through EDI vendor. **All ISBNs could be removed, which will prevent that bib record from being overwritten in the future.** There may be duplicate bibs in future, however, if the item is ordered again. No perfect solution. Mostly an issue for graphic novel/manga.
8. Clarification on how the three-letter location codes are determined in bib record. Why errors between, for example, ega and egj, with on-order item record? Link maintenance happens overnight, so you must wait 24 hours after adding item with full location code. Could also create additional juvenile and YA order record locations. KidSearch may only cover juvenile.
9. Bib records with LOC URLs (sometimes on multiple fields) that don’t link successfully. Cutting and pasting the url does take you to LOC. **We should not remove these links**, therefore, because this linked data could be useful someday. But we should look into suppressing them from Encore, and also moving them to a different Marc field on import. **Joe will post question about this to IUG, since other libraries must be seeing these records.**
10. Duplicate subject headings showing up recently, with only difference being 2<sup>nd</sup> indicator of 4. This is a result of new process at OCLC. These can be deleted, but not required. If downloading from OCLC, try to choose record without these duplicates.
11. Z39.50 – Brooklyn and Columbia don’t work. **Rob will try to get them to work, or remove them from list.**

Next meeting: Jan. 4, 2018, 9:30 at UHLS