

Cataloging AC Minutes 8/3/17

ATTENDING: Rob Carle & Joe Thornton (UHLS), Jendy Murphy & Katie Farrell (APL), Catherine Stollar Peters, Lisa Bouchard, Lisa Thomas (BETH), Peggy Mello (COLN), Lisa Pitkin, (GUIL), Jennifer Murtha (VOOR), Sue Dague (EGRN)

1. Old Business
 1. Jendy will request the kind of report she needs for current collection size by location code.
 2. Decision Center – discussion about what reports people use.
 3. Discussion about Expired Holds lists, clearing it or not, and items still with status of On HoldShelf for longer than two weeks. Also, items that say On Holdshelf but not connected to a patron. No location indicated. Where is it? **Joe will run a report for items On Holdshelf, but no patron attached to the hold.**
 4. Joe reports that other methods of doing Authority Control are more expensive. **Joe will work on getting a SkyRiver demo, just so we can take a look at it.**
 5. Suppressing Fast subject headings in Encore. **Rob & Joe will follow up.**
 6. Where is Circa device? No one remembers. **Joe will ask around again.**
 7. RDA Toolkit. Joe has extended it for another year. Jim Davies at APL (Local History) has been looking at it.
2. Item Type simplification. Jendy suggests libraries first identify all the Loan Rules their item types use, then sort into a chart like hers (see link below). **Rob will work with individual libraries. Goal is to reduce and simplify number of available Item Types.**

[APL Loan Rules](#)

3. Processing Vinyl LP's. We will need a material type, Item Type and h subfield created. (Peggy). What is limit to number of Material Types? We have 30 right now. **Rob will add to table:**
 1. Subfield h: [sound recording (vinyl LP)]
 2. Material Type: Vinyl LP
 3. **Joe will find an icon for Encore**
4. Sierra 3.1 upgrade - [Release Notes](#) August 23rd. Should be done by opening next morning. **After upgrade, Rob will send message out about useful changes, such as keystroke shortcut for moving from one item to the next in one bib record.**
5. Bib records with holds, but no items or order records. **Rob will investigate.**
6. High Demand Holds (Sierra Function) or DC Hold-to-Item Ratio Buying – comparison:
 1. You can right click from Sierra Function to view the bib. Columns are sortable.
 2. DC report includes ISBN.

Next meeting: Sept. 7, 2017 - 9:30 AM at UHLS