

Cataloging AC Minutes 2/2/17

ATTENDING: Rob Carle & Joe Thornton (UHLS), Jendy Murphy & Chris Havens (APL), Catherine Stollar-Peters, Jane Feeney, Lisa Thomas (BETH), Lisa Pitkin, (GUIL), Jennifer Murtha (VOOR), Sue Dague (EGRN), Peggy Mello (COLN)

1. Old business
2. Update on location code (branch table) editing. Everything is done except Colonie and RCS. Rob is waiting for decisions from those libraries.
 - a. Peggy asked about alphabetical order of item holdings displays (collection facet). Will the position of Colonie's records change in Encore? **Rob and Peggy will investigate.**
 - b. Jendy had a question about "Circulation Address Number" in the branch table. Some of APL's have "-1". **Rob will investigate and correct.**
3. Serials
 - a. Focus on APL non-circulating Local History collection serials.
 - i. **Jendy, Chris and Katie will investigate the MARC protocol for 866 tag entries.**
 - b. Standardizing serials entry and display.
 - i. **Sue will discuss at EGRN, and Jen at VOOR, about whether they still need a holdings display for titles where they add and display items.**
4. Item Status Ad Hoc report – **Joe will add this to UHLS Ad Hoc reports page.**
5. From last month - Discussion about Location Code report – "Number in Location" column includes all statuses. **Joe will edit right hand column to read "Checked Out and Not Available". Joe added "Not available (including checked out.)" Is this what we want?**
6. **Joe will share method of translating barcodes to item record numbers, for importing into Create Lists.**
7. **Rob and Joe will send out instructions for importing text files of record numbers into Create Lists.**

Next meeting: March 2, 2017 - 9:30 AM at UHLS