

Catalog Committee
Cataloging Advisory Council 9/1/2016

ATTENDING: Joe Thornton (UHLS), Jendy Murphy & Katie Farrell (APL), Lisa Bouchard, Catherine Stollar-Peters, Jane Feeney (BETH), Jennifer Murtha (VOOR), Peggy Mello (COLN), Lisa Pitkin (GUIL), Sue Dague (EGRN)

Agenda:

1. Minutes review
 - a. Z39.50. **Joe will continue working on it.**
 - b. Decision Center - **Catherine will talk with Rob about identifying small number of reports for October training/meeting. Also Phil Berardi at Guilderland. Jennifer Sidoti at Colonie.**
 - c. Import button in Create Lists. Ongoing: **Joe will create a tool that will translate barcodes to record numbers (item, bib or patron.) Will be a web form.**
 - d. Serials – Why does “Request” option show up at all on Bib for periodicals, which are non-request for all libraries? **Rob will follow up.**
 - e. Colonie **still** can’t get Serials Holdings to show in Encore. **Rob & Joe still waiting for III to respond to Rob’s July 7th ticket.**
 - f. Fall project – recommendations on managing and cleaning up Serials. **We’d like to make each library’s holdings display options uniform. Discuss at next meeting. Include other committees since not always a cataloger doing this at every library. Maria from GUIL needs to attend.**
2. Lisa Thomas in our TS department let us know that Baker and Taylor notified her in separate emails that there will be title changes from some of the new Fodor’s items (*Fodor’s New Zealand* is now *Fodor’s Essential New Zealand*, for example).

I believe that with major title changes, the current serial record should be closed and a new serial record would continue with these titles. We would utilize fields 780 and 785, explained at this link :

<https://www.loc.gov/marc/bibliographic/bd76x78x.html>

Since these are shared records, may we discuss at our next meeting?

(Lisa B)

- a. **Protocol is that any library can close bib record, then send notification email to cataloging committee. If problems are noticed about how items are attached, owning libraries should be notified.**
 - b. **Lisa will continue sending emails about merging or moving items from monograph to serial records. If a small library, she may merge. Rob will follow emails. If there’s a trend, he will contact that library and remind them of our recommendations.**
3. Bib records with no items: Rob found 62,000+ bib records added before 6/23/16 that have no items attached. They’re in Review File #79. In Horizon we ran a utility called *killbib* to delete these bibs. Is it okay to delete these? (Joe) **Look at review File before next meeting, before Joe**

deletes. Joe will first contact OCLC about having our holdings removed from their records (so ILL not a problem.)

4. Is there any way we can configure the OCLC import to not download HTML entities? Some OCLC records convert characters to the HTML entity in the 520 field (such as ’ for ' in record b16710174. Or — for -) The records look good when viewed through the browser in Encore and the codes are translated back to their characters.

Review file 7 shows a small sampling of records with ’

It's kind of a lot of values to try using Global Update for each entity (a very comprehensive list is here: <https://gist.github.com/ngs/2782436>) so addressing the characters on download would be best.

(Catherine)

- a. For HTML entities in 520 field. Rob is using MARCedit for stripping these from new records. Let Rob & Joe know if we still see them in new records.
- b. Suggestion is if copy & paste into Sierra displays properly, then no problem. Otherwise, copy & paste into Notepad to strip formatting, then copy & paste into Sierra.
5. Can we discuss serial records with a focus on the newspapers we receive? (Katie)
 - a. Discuss at next meeting, during focus on Serials.
6. Question: ... records with orders on them that are suppressed but am never sure how it happens. Our library doesn't do it manually. The librarians used to withdraw and suppress items but now delete them. Do order records come in as 'Suppressed?' (Lisa P)
 - a. Beth suppresses order records when damaged/replacements. Or to prevent holds being placed on orders that are not coming in under that Bib.
7. Ordering new Chinese language materials.
 - a. APL will remind Xiaofei about using capitals in Call No.
 - b. Lisa (GUIL) and Catherine (BETH) report a demand, but problem with translations.
 - c. Be sure to include field with English title, English author, 041 with language code, at least one 650 field, and 655 indicating what language, subject and summaries if possible.
 - d. www.multiculturalbooksandvideos.com and www.tsaifongbooks.com provide records. Also www.chinasprout.com a good source, but no records. Also contact Xiaofei Li at APL (lix@albanypubliclibrary.org)
8. Anything else?

Next Meeting: October 6, 2016 – 9:30 to 11:00 in Green room at UHLS.