

## Catalog Committee August 4, 2016

ATTENDING: Joe Thornton & Rob Carle (UHLS), Jendy Murphy & Katie Farrell (APL), Lisa Bouchard, Catherine Stollar-Peters (BETH), Jennifer Murtha (VOOR), Peggy Mello (COLN), Sue Dague (EGRN)

### Agenda

1. Minutes review
  - a. Z39.50. No progress. **Joe will continue working on it, using Sue's list, and he'll check with the Sierra user group.**
  - b. Saved Exports & Searches – some weeded, and we now have an additional 100 rows.
  - c. Review Files – Joe will work on reallocating what we have. Reminder to add “keep” for anything not to be deleted. Anything else Rob will delete after a couple of weeks, using his judgement.
  - d. Decision Center - **Joe will send a request to all UHLS committees to test out DC and report back by Sept 1<sup>st</sup>, using list of all the DC reports as a Google Doc so responses can be noted for whichever reports are being used. Rob will coordinate a training/meeting in October to highlight the reports that are being used most successfully.**
    - i. BETH uses it for items in transit reports. Easier than in Create Lists. Also BETH uses Holds Item Buying, and one-day circulation reports.
    - ii. EGRN says staff very interested in meeting/sharing.
    - iii. Rob feels most reports do work correctly, but he needs to know what is meaningful for libraries.
    - iv. Committee agrees it would be best if meeting is more a training rather than just open-ended sharing.
  - e. Import button in Create Lists. Ongoing: **Joe will create a tool that will translate barcodes to record numbers (item, bib or patron.)**
  - f. Sierra Web reminder – done.
2. Serials – continued discussion and new topics
  - a. Encore and Serials Holdings display – how do we edit it?
    - i. Maria Buhl (GUIL) would like simpler display of all member library holdings. Should we determine a standard way for holdings to display? This is generated by the holdings Card.
    - ii. BETH only just implemented it recently. Using a very basic checkin card. So no info displays about “latest received,” only the holdings message (ie: “Beth retains 6 months”)
    - iii. Variation in APL holding displays is due to changes in card creation over time.
    - iv. Why does “Request” option show up at all on Bib for periodicals, which are non-request for all libraries? Rob made a test request in WebPac for an article and it appeared to be successful. What actually happened to Rob's request? **Rob will follow up.**
  - b. Colonie can't get Serials Holdings to show in Encore
    - i. Peggy worked with Rob but next day the holdings did not show. Including older issues. Katie (APL) had a similar problem with entering Metrolands. A ticket to III resolved the display issue. III fixed some individual titles for

COLN (same as with APL's Metroland?) But we need to know how to create holding cards so holdings display. Rob sent reminder ticket to Ill on July 7, 2016.

- c. **Fall project – recommendations on managing and cleaning up Serials.**
3. Can we add Material Type for Newspapers? Can we use “k”? Changes will have to be made to existing newspaper records. **Rob & Joe will look into this.**
4. Sierra freezing when adding item records – FIXED by emptying jar-cache folder.
5. Question about priority for patron holds. It is based on the hold pickup location and item's owning library. Only “local request” is based on patron agency. “New” or not new does not make a difference. See UHLS – Services - Training – Training (in blue bar) - Circulation – “Paging and Holds at UHLS”.

**Next Meeting: September 1, 2016 – 9:30 to 11:00 in Green room at UHLS.**