

## Cataloging Advisory Council July 7, 2016

ATTENDING: Joe Thornton & Rob Carle (UHLS), Jendy Murphy & Katie Farrell (APL), Lisa Bouchard, Lisa Thomas & Karin Martin (BETH), Jennifer Murtha (VOOR), Peggy Mello (COLN), Lisa Pitkin (GUIL), Sue Dague (EGRN),

### Agenda

1. Minutes review
  - a. Z39.50: Joe is still working on it, using list Sue provided, trying to get those targets to work.
  - b. Joe talked with Directors about pop-up message related to expired patrons. Rob has created a message giving 30 day's notice before expiration.
  - c. Saved Export rows: no crisis yet. Jendy will try to weed out unused APL saved searches. If we start hearing that member library staff have run out of rows, Joe and Rob will ask for an additional 100 rows.
  - d. Reminder about protocol for Review files – any file can be overwritten if it does not say “keep”. This committee relies on its members here to convey this to other staff.
  - e. Analyzing gaps and errors in Scat table, for Decision Center reports. Many errors in records discovered this way – helpful for cleanup. Some may have been caused by migration, such as removal of space between prefix and rest of call number. Joe suggests also checking some items in Horizon to see if errors were there. Jendy reports some results in Decision Center are still incorrect, but she can't determine why. (APL Howe does not actually own any adult nonfiction 090-099s. Decision Center says is a top circulating section.)
  - f. Still waiting for III move to Syracuse.
2. Decision Center – most people still don't use it. We need coordinated understanding of how to use it, or what works and what doesn't. Joe will send a request to all UHLS committees to test out DC and report back by Sept 1<sup>st</sup>. At some point in September, Jendy offers to coordinate a training/sharing meeting specifically about DC. Rob also offers to visit libraries individually. Rob will develop a training regimen for DC.
3. Fast-Adds – what do libraries do? Beth and Guil just pretend to check it out to patron. When/if it is returned, the item can go to a cataloger. EGRN has a template with prompts for title, barcode, etc. Important to make sure such a template has the pop-up message to send item to cataloger on return. To find items that have gone back on shelves, Rob searches: Item Message = On the Fly, Loan Rule = zero.
4. Import button in Create Lists. This was one of the last III enhancements. It requires that you make a text file of Sierra record numbers for Import to work. Joe will create a tool that will translate barcodes to record numbers (item, bib or patron.)
5. Colonie still running into licensing limit on Sierra login.
6. Sierra Web. Joe will remind UHLS users that it is available.
7. Colonie paperback spinner up for grabs. Suggestion: Put it out to uhls adult and youth services. Also try FreeCycle.

8. Rob is working on three III tickets: **We will discuss Serials at our next meeting.**
  - a. Encore and Serials Holdings display – how do we edit it?
  - b. Colonie can't get Serials Holdings to show in Encore
  - c. Sierra freezing when adding item records
9. EGRN is considering Sierra Acquisitions. **Sue will work with Rob & Joe.**

**Next Meeting: Thursday, August 4, 2016 – 9:30 am in the green room at UHLS.**