

Database Maintenance Advisory Council

April 30, 2008

Attendees: Lisa Bouchard, Rob Carle, Mary Coon, Sue Dague, Deidre Lisio, Peggy Mello, Lisa Pitkin, Julie Stump, Joe Thornton

Minutes of the March 26 meeting: Approved without discussion.

Graphic Novels / floating subdivisions: Deidre had noticed that we “are importing many headings from OCLC that list the floating subdivisions in a different order from the way two thirds of our headings go.

ex. Robots -- Fiction -- Comic books, strips, etc. when we list most of our Robots -- Comic books, strips, etc. -- Fiction.

[She has] been moving them, but ... [thinks] we should try to be consistent amongst ourselves, and edit them once they are imported. That way the same topic isn't in two places confusing our patrons.”

We agreed to follow Deidre’s recommendation as described in the example above.

Series: We discussed again the best way to handle series-like items that don’t match the AACR2 definition of a series:

"A group of separate items related to one another by the fact that each item bears, in addition to its own title proper, a collective title applying to the group as a whole. The individual items may or may not be numbered."

After a long discussion in which all agreed that series are difficult, we agreed to do the following things for new items as time permits:

- Use the author’s website to get series information.
- Enter a subject heading for the main character (e.g. Harry Potter).
- Add a note in the 500 field, such as “Another Mary Smith mystery.”
- Add a 520, or download a record from OCLC with one.

ESL & ESOL: Mary Trev had asked in an email:

A general Keyword search for ESOL yields : 0 records. This is probably because ESOL is the newer term, so ESL is the term formerly used in titles, added titles, summary, etc.

So currently, a keyword search for ESL brings up only a fraction of relevant records, while a keyword search for ESOL brings no results.

My question: since the audience (ESL and ESOL) is the same, could we add a target audience note indicating "ESL" and "ESOL" (or "ESL or ESOL") in the 521 field and make that field searchable in Horizon general keyword searches?

We agreed that catalogers will add "ESL or ESOL" to a 521 field in qualifying bib records, and UHLS will make that field searchable.

Children's Readalongs: from Lisa Pitkin:

I would like to clarify for the purposes of cataloging that children's readalongs (spoken CD and book) go on a spoken sound recording record and books with music CDs, DVDs, CD-ROMs etc. go on a book record with the AV item as part of the 300 field. Libraries would still be able to still call something a readalong on the item record if they want.

We agreed that this was a good idea and that we'll follow this procedure.

Merging bib records that have requests: Sue reported by email:

In the last week I've come across 4 different records that have improperly merged request lists, i.e., requests are not in correct order according to date. I think we need to review the procedure of how to merge two records that each have a request list. Perhaps also a reminder can be sent out to the database list for those not in attendance.

Rob reviewed the procedure for properly merging bib records that have requests on them, and Joe will send a reminder to the 'database' mailing list.

Monographs & Serials: Carol Reppard asked through email:

[Some libraries] need to be trained again on Serials. I found these Bib #'s while doing some of our Mobil Travel Guides. Bib #: 700894, 700892 & 700893.

After a brief discussion we agreed that things are better lately with serial/monograph cataloging, that people will make mistakes, and that downloading a monograph instead of a serial record when using ISBN to search OCLC is an easy mistake to make.

Cataloging Manual: Lisa Pitkin asked if we could change the Cataloging Manual on the wiki to include the 245\$h formats for Playaways, video games, and LeapPads. Rob made the changes to the wiki as we talked.

Problems with BWI: Mary reported that APL has been having problems with BWI and asked if anyone else has also. Oh yes. Yes indeed. Sue said that EGRN has dropped them.

Wiki: Peggy asked if our wiki can send email to subscribers when an item is added or changed. Rob will look into it.

Cataloging workshops: Sue said that there will be a workshop in Saratoga Springs in June titled “Zen and the Art of Local Holdings Maintenance” and suggested that maybe someone from UHLS should attend. Rob said that he had seen the announcement and that it seemed to be geared toward academic libraries. He will attend the upcoming SMART Workshop.

Next meeting: May 28, 2008 at 9:30 at UHLS